

CASS COUNTY COMMISSIONERS

MAY 17, 2010

The Cass County Commissioners met at 10:00 a.m. In attendance were Dave Arnold, Jim Sailors, Gene Powlen, Attorney John Hillis and Auditor Vaneen Ide.

MINUTES

Gene Powlen made a motion to approve the minutes as presented; Jim Sailors seconded the motion carried unanimously.

CLAIMS & PAYROLL

Jim Sailors made a motion to approve the payroll and claims as presented, Gene Powlen seconded. The motion carried unanimously.

HEALTH DEPARTMENT

Stephanie Frank appeared before the Commissioners with a request for a summer intern. This person would be responsible for mosquito control within the county. Rate of pay would be \$8.40 per hour and work no more than 35 hours per week. Mileage reimbursement would be .55 cents per mile. Start date of June 1st and end date August 31st. This internship would be paid with health maintenance funds.

The Commissioners had one change for this job. The Health Dept. will provide one of their vehicles for the use of the intern. The county will allow the Health Dept. the use of one of its surplus vehicles for the June through August dates, thus eliminating the mileage fee. Jim Sailors made a motion to approve the summer intern position, Gene Powlen seconded. The motion carried unanimously.

Stephanie presented to the Commissioners the amended fee ordinance for the Health Dept. Ordinance 2010-03 amends the fees for birth and death records and legitimation, paternity and request for amended affidavit fees. Gene Powlen made a motion to accept the increases, Jim Sailors seconded. The motion carried unanimously.

SHERIFF

Gene Isaac appeared before the Commissioners with his monthly report.

PRISONER BOOKINGS	169
MILES TRANSPORTING PRISONERS	3,549
MEALS SERVED TO PRISONERS	15,641
OFFICER PATROL MILES	35,831
TRAFFIC WARNINGS ISSUED	7
TRAFFIC ARRESTS/CITATIONS	22
DWI/OWI ARRESTS	8
CRIMINAL ARRESTS	15
ACCIDENT INVESTIGATIONS	31
PROPERTY DAMAGE	27
PERSONAL INJURY	4
FATALITIES	0
RESERVE OFFICER HOURS	207.5
CIVIL PROCESS MILEAGE	2,870
CIVIL PROCESS PAPERS SERVED	977

Gene Powlen asked the Sheriff if he could include the number of people booked in and the number booked out in his next report. The Sheriff will include that information in next month's report.

I.T.

Cj Gilsinger appeared before the Commissioners with his monthly report. This has been very busy month and it is only half over. The Health Dept. move is completed, election data is being created on a backup disk and work is in process for a new storage array to allow offsite backup in the annex building.

The move of the Health Dept. brought to light that some of the computers being used were old and unstable. Dusty and Dennis have already started rolling the new machines out. The Phase II certification project for the Auditor's and Assessor's office software is still at a standstill. Low and Manatron are updating software to allow for the synchronization of data between the two programs. The June 30th deadline should be met.

The number of night and weekend calls has declined. This is a result of the preventative maintenance done during the week, the addition of a part-time person has allowed this to happen.

BUILDING SUPERINTENDENT

Pat Hann appeared before the Commissioners with a request to hire two part-time people to replace the full time person retiring, the funds will be made available by the Health Dept., Memorial Home and Family Opportunity Center. The cleaning of these buildings has been done by outside contractors. The county will now take over this responsibility. Jim Sailors made a motion to send on a positive recommendation to the Council and Personnel Committee, Gene Powlen seconded. The motion carried unanimously.

PAYROLL DIRECT DEPOSIT

Direct deposit of all employees payroll is being considered. This would be an enormous savings for the county. Many employees already have their checks direct deposited. The Commissioners sent a letter to all office holders regarding this issue. Another letter will go out for office holders to please present any employee objections to the Commissioners for their June 7th meeting.

APPOINTMENTS

Commissioner Dave Arnold confirmed the resignation of Dave Price of the Tourism Board. The name presented to the Commissioners for consideration was George Stebbins. Gene Powlen made a motion to accept George Stebbins nomination to the Tourism Board, Jim Sailors seconded. The motion carried unanimously.

ATV ORDINANCE

The ordinance for ATV's has been drafted and approved by county Attorney John Hillis. Thirty five counties now have ordinances that pertain to ATV's. This ordinance will be advertised and take effect July 1st of 2010. Jim Sailors made a motion to approve Ordinance 2010-02, Gene Powlen seconded. The motion carried unanimously.

MEMORIAL HOME

Brent Mather from Brenner Design appeared before the Commissioners for approval of the resolution approving the final plan of action for the Memorial Home. Total costs of the renovation are estimated to cost between 1.2 and 1.4 million dollars. This is not a financial commitment by the County. Gene Powlen made a motion to accept the resolution, Jim Sailors seconded. The

motion carried unanimously. Brent Mather noted the Cass County Art Alliance would like to meet with the Commissioners together or separately to discuss their partnership with the county in regards to their commitment to this project.

PUBLIC COMMENTS

There were no public comments. Gene Powlen made a motion to adjourn, Jim Sailors seconded. The motion carried unanimously.

Dave Arnold, President

Jim Sailors, Vice President

Gene Powlen, Member

ATTEST: _____

Vaneen M. Ide, Auditor