

Staff Use Only
Case Number: _____
Date Filed: _____

**Application for USE VARIANCE (section 806)**  
\_\_\_\_\_ **Board of Zoning Appeals (BZA)**

This application must be completed and filed with the Logansport/Cass County Planning Department in accordance with the meeting schedule. (\*if same or not applicable leave blank)

- 1. **Applicant's Name:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
\_\_\_\_\_  
**Telephone Number:** \_\_\_\_\_
  
- 2. \*Owner's Name: \_\_\_\_\_  
\*Address: \_\_\_\_\_  
\_\_\_\_\_  
\*Telephone Number: \_\_\_\_\_
  
- 3. \*Representative: \_\_\_\_\_  
\*Address: \_\_\_\_\_  
\_\_\_\_\_  
\*Telephone Number: \_\_\_\_\_

*(If the applicant is not presenting a petition, please provide contact information for the party representing the applicant.)*

- 4. **Zoning Classification of Property:** \_\_\_\_\_
  
- 5. **Address or common description of property:**  
\_\_\_\_\_  
\_\_\_\_\_
  
- 6. **Legal description of property affected:**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  
- 7. **What extraordinary or peculiar conditions pertain to the requested property or building in question?**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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8. **Standards of Zoning Ordinance requesting variance from:**

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**Please provide the following information to the best of you ability if it pertains to your petition to the BZA.**

9. **Lighting:**

- a. Style \_\_\_\_\_
- b. Height \_\_\_\_\_
- c. Location \_\_\_\_\_

10. **Signage:**

- a. Dimensions \_\_\_\_\_
- b. Lighting \_\_\_\_\_
- c. Materials \_\_\_\_\_
- d. Placement \_\_\_\_\_

11. **Hours of Operation:**

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12. **Parking/Access:**

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**Parking Classification** (Office use only) \_\_\_\_\_

13. **Landscaping/Buffer yards:**

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14. **Number of Employees:** \_\_\_\_\_

15. **ALL SITE PLANS SHALL BE LEGIBLE AND DRAWN TO SCALE WITH A NORTH ARROW.** Site plans must accompany this application with the following:

- a. Property lines, streets, roads, alleys, and driveways in the immediate area;
- b. Location and dimensions of existing and proposed points of ingress and egress;
- c. Location and dimensions of existing and proposed structures and land uses on the property;

- d. Off-street parking spaces; all existing and proposed signs; all drainage features, such as culverts, storm sewers, and ditches; and
- e. All utility features and easement; and any other pertinent information.

**16. The Applicant must address the following questions and be able to establish reasons for each answer at the public hearing in order to obtain an accurate determination from the BZA.**

- a. Will the approval of this variance request be injurious to the public health, safety, morals, and the general welfare of the community?  
Yes ( ) No ( )

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- b. Will the use and value of the area adjacent to the property included in the variance request be affected in a substantially adverse manner if the petition is approved?  
Yes ( ) No ( )

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- c. Does the need for the variance request arise from some condition peculiar to the property involved, and not generally characteristic of other property in the same zoning district?  
Yes ( ) No ( )

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- d. Will the strict application of the terms of the zoning ordinance result in an unnecessary hardship if applied to the property for which the variance is sought?  
Yes ( ) No ( )

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- e. Will the approval of this variance request interfere substantially with the policies of the Comprehensive Plan?  
Yes ( ) No ( )

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THE ABOVE INFORMATION AND ATTACHED EXHIBITS, TO MY KNOWLEDGE AND BELIEF, ARE TRUE AND CORRECT.

Applicant's Signature: \_\_\_\_\_  
(If signed by representative for applicant, state capacity)

REQUEST WILL BE PRESENTED TO THE BOARD THIS \_\_\_\_\_ DAY OF  
\_\_\_\_\_, 20\_\_\_\_ AT \_\_\_\_\_.