

Cass Co. Board of Health Minutes

November 31th, 2012

The meeting was called to order by Gary Davis at 7:05pm

In attendance

Gary Davis
Dr. Cherie Bennett
Dustie Reed, MD
Zina Birnell
Dr. Christopher Ciotta, DVM
Jeff Stanton
Robert McLaughlin
Suzy Leicht
Susie Bennett
Laura Hill
Jan McKaig
Lynda Kennedy

Approval of Minutes

Gary requested approval of August 21st meeting minutes. Dr. Ciotta made a motion to approve August minutes, Zina Birnell seconded. Board approved unanimously, motion carried.

Review of Health Dept. Reports

Health Officer

We hired a Nursing Assistant Sandy Richardson. We interviewed for to replace food inspector, but waiting on approval of salary at the council meeting before an offer is extended.

Administration

Budgets for 2013 passed with no cuts to the budgets. Laura is working on the 2012 emergency preparedness grant requirements.

Nursing Report

Nothing further to add

Food Sanitation

Rob stated that the 2nd round of food inspections of food establishments is 80% to 90% complete. There are two new food establishments that have been inspected and opened.

Environmental

Rob stated that there are 6 new Meth cases.

Wastewater

Nothing further to add

Vital Records

Kim will train Nursing Assistant for backup on birth and death certificates.

Health Education

Lynda stated that Jan McKaig has been receiving more requests from the schools to educate children on hand washing and tobacco prevention.

CCHD Attorney

Jeff stated that a couple of new cases have been added, and he and Rob have resolved a couple of cases. Jeff stated that the citation ordinance to issue tickets for repeat violations of food inspections has passed and added farmers market requirements to food ordinance.

Emergency Preparedness

Laura gave update that we are working to get the Berry Bowl as an approved Point of Dispensing site. We have an upcoming meeting with our community partners to discuss the communication links in case of a large scale incident.

New Business

Dr. Ciotta motioned to reappoint the current Board Members for 2013, Zina Birnell seconded. Board approved unanimously, motion carried. Dr. Ciotta asked whose terms were up. Lynda and Gary will review Board members terms at the January 13th meeting.

Meetings were set for 2013 as follows:

January 15th, 2013

March 12th, 2013

May 14th, 2013

August 20th, 2013

November 12th, 2013

Next Meeting

January 15th, 2013

Motion to adjourn was made by Dr. Reed and seconded by Dr. Ciotta. It passed unanimously and meeting was adjourned.