

# MINUTES

## **Cass Co. Board of Health Minutes**

*May 15, 2012*

The meeting was called to order by Gary Davis at 7:05pm

### **In attendance**

Gary Davis  
Dr. Cherie Bennett  
Dr. Christopher Ciotta, DVM  
Dori Ditty, MD  
Jeff Stanton  
McCall Kitchel  
Susie Bennett  
Rob McLaughlin  
Lynda Kennedy  
Jennifer Love-Tillotson

### **Review of Health Dept. Reports**

#### **New Business**

Jen Love-Tillotson , D4 Team Leader, ISDH Public Health Preparedness & Emergency Response, presented what emergency preparedness is and the role the Health Department has in emergency preparedness. She also presented how the grant works.

#### **Administration**

Lynda reported she is working on budgets and emergency preparedness. She also stated that our part-time Emergency Preparedness Coordinator has started and the summer Environmentalist will start next week.

#### **Nursing Report**

Nothing further to add.

#### **Food Sanitation**

McCall stated that the temporary permits are increasing and she is awaiting paperwork from a couple of new establishments permits them to open.

#### **Environmental**

Rob stated that the septic season started May 1<sup>st</sup>. Gary Davis asked if the septic requests were new construction. Rob stated that the start of septic season new construction increases but waivers later in the season.

**Vital Records**

Dr. Bennett stated the electronic records of death certificates is going well and saving funeral directors time.

**Health Education**

Nothing further to add

**CCHD Attorney**

Jeff stated that he and Rob have been busy and some cases have been resolved. Jeff is anticipating more to come.

**Next Meeting**

June, 2012

This meeting will be continued in June due to not having a quorum.