

**MINUTES**  
**WALTON PLAN COMMISSION**  
**Monday February 2, 2015**

President Mac Martin called the meeting to order at 6:00 PM in the Walton Town Hall, 100 S. Depot.

**ROLL CALL:**

Members present: Patti Raderstorf, Mike Robison, Mac Martin, Vincent Beeson, Dick Case and Rick Lee

Member absent: Steve Williams; 2 members to be appointed

Staff present: Arin Shaver

Public in attendance: Melinda Fuller

**ACTION ON MINUTES:**

Minutes of November 3, 2014 were presented. Rick Lee motioned to approve as presented, Dick Case seconded the motion and all were in favor.

**ELECTION OF OFFICERS:** Mike Robison motioned to nominate Mac Martin for president, Patti Raderstorf seconded the motion and all were in favor. Mr. Lee motioned to nominate Vincent Beeson for Vice President, motion was seconded and all were in favor. Mr. Lee nominated Patti Raderstorf was secretary, Mr. Robison seconded the motion and all were in favor. Elections were closed.

**PUBLIC HEARING:**

None.

**REPORTS:**

ILP:

Mrs. Shaver presented the Improvement Location Permit for the fourth quarter of 2014, no questions were asked but a discussion followed concerning: current fees being assessed by square footage; a remodel has no fees; and current inspections that are required.

Unsafe Properties:

Mrs. Shaver reported that the property at 202 N. Davis Unsafe Building Case #11-04 Durr was inspected by the Building Commissioner, Ralph Koppe, and determined to be unsightly but safe. Mrs. Shaver stated that all issues that this Commission has required of the property owners have been completed.

**OLD BUSINESS:**

Building Commissioner Fees:

Mrs. Shaver explained that Ralph Koppe has been hired as the part time Building Commissioner for Cass County and stated the following:

- The wages for this position is \$16 per hour
- Expenses for inspections (footer, rough-in & finals) of permits are approximately \$100
- Re-inspections would be an additional fee
- Expenses for unsafe property inspections are approximately \$50
- Remodeling and roofing fees can be added to fee schedule
- Building fees currently collected by Walton could be collected by Cass County to pay for inspection fees

The Commission requested a proposed fee schedule that included remodeling and roofing fees for projects over \$1000.

Joint Plan Commission Report:

Mrs. Shaver stated that the report had been sent to all members and asked for questions, there were none.

**NEW BUSINESS:**

Work Program 2015:

Mrs. Shaver explained the items in the proposed Work Program for 2015 and asked if a Main Street Project would be an item that this Commission would like to add. Vincent Beeson motioned to approve the Work Program. Mr. Martin asked for questions or comments, there were none. Mr. Robison seconded the motion and all were in favor.

WPC Membership: A discussion followed to clarify that Jessica Zehring is now on the Walton Town Board and is now not able to serve on this Commission.

**PUBLIC COMMENTS:**

Melinda Fuller questioned the unsafe building procedures and the Commission gave her a brief explanation of the processes.

There was no further business to be brought before the Commission, the meeting was adjourned at 6: 52 PM February 2, 2015.

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WPC Official

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WPC Official

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Peggy Dillon, Recording Secretary