

**CASS COUNTY COMMISSIONERS  
FEBRUARY 19, 2016**

The Cass County Commissioners met at 9:00 a.m. in the Commissioner Hearing Room. Present were Jim Sailors, Ralph Anderson, Jeff LeDonne, Attorney Jeff Stanton and Auditor Vaneen Ide. Commissioner President Jim Sailors opened the meeting with the Pledge of Allegiance.

**MINUTES**

Ralph Anderson made a motion to approve the minutes as presented, Jeff LeDonne seconded. The motion carried unanimously.

**CLAIMS & PAYROLL**

Jeff LeDonne made a motion to approve the claims and payroll as presented, Ralph Anderson seconded. The motion carried unanimously.

**I.T. DEPARTMENT**

Cj Gilsinger was unavailable to give the I.T. Department report, Eli Frame presented the report to the Commissioners. Work continues on moving the email system over. It is taking longer than expected, but I.T wants to be as thorough as possible so we get the most use out of this system. The I.T. department will be passing out information sheets for each employee to fill out which will allow I.T. to put all the most current information into our global address book. All employees will be able to see every user's information such as email address, phone extension, job title and office mailing address. This will allow I.T. to create mailing lists and make sure everyone is a part of any mailing list that they need to be on.

Our new part time employee, Elias, has joined the I.T. Department and has been introduced to all of the offices. Eli and Elias have stayed busy this month with several projects, one of which was an upgrade for the public Wi-Fi system. The actual switchover to the new system took a few tries which resulted in the public Wi-Fi being down a few times, however it is back up and more reliable than it has been in the past.

**SHERIFF DEPARTMENT**

Sheriff Pryor appeared before the Commissioners and presented the monthly report for December and the yearend report:

PRISONER BOOKINGS	164
PRISONERS RELEASED	156
MILES TRANSPORTING PRISONERS	1,919
MEALS SERVED TO PRISONERS	15,249
OFFICER PATROL MILES	27,896
TRAFFIC WARNINGS ISSUED	229
TRAFFIC ARRESTS/CITATIONS	154
DWI/OWI ARRESTS	5
CRIMINAL ARRESTS	44
ACCIDENT INVESTIGATIONS	37
PROPERTY DAMAGE	33
PERSONAL INJURY	3
FATALITIES	1

RESERVE OFFICER HOURS	127.5
CIVIL PROCESS MILEAGE	1,551
CIVIL PROCESS PAPERS SERVED	440

**Year End Report**

PRISONER BOOKINGS	2,003
PRISONERS RELEASED	1,959
MILES TRANSPORTING PRISONERS	19,722
MEALS SERVED TO PRISONERS	165,381
OFFICER PATROL MILES	411,481
TRAFFIC WARNINGS ISSUED	2,039
TRAFFIC ARRESTS/CITATIONS	1,748
OWI ARRESTS	61
CRIMINAL ARRESTS	522
ACCIDENT INVESTIGATIONS	540
PROPERTY DAMAGE	443
PERSONAL INJURY	94
FATALITIES	3
RESERVE OFFICER HOURS	1,500
CIVIL PROCESS MILEAGE	16,085
CIVIL PROCESS PAPERS SERVED	5,385

**SHERIFF CAR BIDS**

Attorney Jeff Stanton opened the one bid received:

**Fletcher Chrysler Dodge Jeep Ram**  
**3099 N. Morton Street**  
**Franklin, IN 46131**

2016 Dodge Charger RWD	3 @ \$23,067.00 = \$69,201.00
2016 Dodge Charger AWD	3 @ \$24,105.00 = \$72,315.00
2016 Dodge Charger RWD	1 @ \$22,872.00
2016 Dodge Charger AWD	1 @ \$23,910.00
Trades In Vehicles	
2011 Dodge Charger	\$2,500.00
2010 Dodge Charger	\$2,500.00
2010 Dodge Charger	\$2,500.00
Total Trade Value	\$7,500.00

Ralph Anderson made a motion to take the bid under advisement, until the February 1<sup>st</sup> Commissioner meeting, Jeff LeDonne seconded. The motion carried unanimously.

**MAINTENANCE DEPARTMENT**

Richard Gundrum appeared before the Commissioners and presented his monthly report. Work continues on building issues with Ameresco . The instillation of variable frequency drives on air handler#1 on roof to improve efficiency of the air handler was done.

The State elevator inspector found some issues with the elevators when inspected. The issues have been corrected. Carpet samples for the replacement elevator carper have been received. There were issues with AHU #2 not heating, a bad actuator was replaced.

A few issues at the Jail were addressed. The UPS for the Jail I.T. equipment upgrade contract was awarded to Fissel Electric at the December 7<sup>th</sup> Commissioner meeting. This is part of the expenditures of the bond. The phone system was replaced throughout the cell blocks. The roof top unit went down and has been repaired.

Richard continues to work with the engineers and contractor during the Government building renovation. The Highway Department hauled concrete barricades to the job site to protect the gas meter at the Jail during construction. Richard thanked Jeff Smith and the Highway Department for their time and effort.

#### **WORK RELEASE**

Dave Wegner appeared before the Commissioners to inform them that he was submitting the grant application for Work Release and was pursuing some additional funding if available. Dave understands that if additional employees are employed using grant monies and the grant monies cannot be secured for the following grant cycle, the positions will not be funded by the County. Dave has been working with Richard Gundrum on the space issues at Work Release and trying to find some extra space.

Ralph Anderson made a motion to approve the grant application as presented, Jeff LeDonne seconded. The motion carried unanimously. Dave will be back in May for signatures for the approved grant.

#### **APPOINTMENTS**

Jim Sailors made a motion to appoint Cyndi Bricknell to the Health Department Board, Jeff LeDonne seconded. The motion carried unanimously.

#### **ASSIGNMENT OF TAX SALE CERTIFICATE**

The Cass County Commissioners assigned a property in Clinton Township, commonly known as: 3914 S. 400 W. Logansport, IN 46947, to the Clinton Township Trustee. Current legislation allows the assignment of properties by the county Commissioners. Jeff LeDonne made a motion to approve the assignment of the 3914 S. 400 W. property to the Clinton Township Trustee, Ralph Anderson seconded. The motion carried unanimously.

#### **2017 COMMISSIONER HEARING DATES**

Jim Sailors presented the following Commissioner Hearing dates for 2017 for approval:

TUESDAY JANUARY 3, 2017	1:00 P.M.
TUESDAY JANUARY 17, 2017	9:00 A.M.
MONDAY FEBRUARY 6, 2017	1:00 P.M.
TUESDAY FEBRUARY 21, 2017	9:00 A.M.
MONDAY MARCH 6, 2017	1:00 P.M.

MONDAY MARCH 20, 2017	9:00 A.M.
MONDAY APRIL 3, 2017	1:00 P.M.
MONDAY APRIL 17, 2017	9:00 A.M.
MONDAY MAY 1, 2017	1:00 P.M.
MONDAY MAY 15, 2017	9:00 A.M.
MONDAY JUNE 5, 2017	1:00 P.M.
MONDAY JUNE 19, 2017	9:00 A.M.
MONDAY JULY 3, 2017	1:00 P.M.
MONDAY JULY 17, 2017	9:00 A.M.
MONDAY AUGUST 7, 2017	1:00 P.M.
MONDAY AUGUST 21, 2017	9:00 A.M.
TUESDAY SEPTEMBER 5, 2017	1:00 P.M.
MONDAY SEPTEMBER 18, 2017	9:00 A.M.
MONDAY OCTOBER 2, 2017	1:00 P.M.
MONDAY OCTOBER 16, 2017	9:00 A.M.
MONDAY NOVEMBER 6, 2017	1:00 P.M.
MONDAY NOVEMBER 20, 2017	9:00 A.M.
MONDAY DECEMBER 4, 2017	1:00 P.M.
MONDAY DECEMBER 18, 2017	9:00 A.M.

Ralph Anderson made a motion to approve the 2017 Commissioners Hearing dates as presented, Jeff LeDonne seconded. The motion carried unanimously.

#### **2017 HOLIDAYS**

Jim Sailors presented the following Holidays for 2017:

MONDAY JANUARY 2, 2017	NEW YEAR'S DAY
MONDAY JANUARY 16, 2017	MARTIN LUTHER KING DAY
MONDAY FEBRUARY 20, 2017	PRESIDENT'S DAY
FRIDAY APRIL 14, 2017	GOOD FRIDAY
MONDAY MAY 29, 2017	MEMORIAL DAY
TUESDAY JULY 4, 2017	INDEPENDENCE DAY
MONDAY SEPTEMBER 4, 2017	LABOR DAY
MONDAY OCTOBER 9, 2017	COLUMBUS DAY
FRIDAY NOVEMBER 10, 2017	VETERANS DAY

THURSDAY NOVEMBER 23, 2017

THANKSGIVING DAY

FRIDAY NOVEMBER 24, 2017

DAY AFTER THANKSGIVING

MONDAY DECEMBER 25, 2017

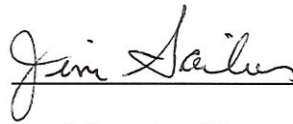
CHRISTMAS

Ralph Anderson made a motion to approve the 2017 Holidays as presented, Jeff LeDonne seconded. The motion carried unanimously.

**PUBLIC COMMENTS & ADJOURN**

John Hillis, who resides at 3031 E. Broadway, Logansport, IN, appeared before the Commissioners to publicly thank the Commissioners and Brena Pearson for the lovely retirement reception held on January 6<sup>th</sup>.

There were no other public comments. Ralph Anderson made a motion to adjourn, Jeff LeDonne seconded. The motion carried unanimously.



Jim Sailors, President



Ralph Anderson, Vice President



Jeff LeDonne, Member

ATTEST:



Vaneen M. Ide, Auditor