

## CASS COUNTY COMMISSIONERS

MARCH 7, 2016

The Cass County Commissioners met at 1:00 p.m. in the Commissioners Hearing Room. Present were Jim Sailors, Ralph Anderson, Jeff LeDonne, Attorney Jeff Stanton and Auditor Vaneen Ide. Commissioner President Jim Sailors opened the meeting with the Pledge of Allegiance.

### MINUTES

Ralph Anderson made a motion to approve the minutes as presented, Jeff LeDonne seconded. The motion carried unanimously.

### CLAIMS & PAYROLL

Jeff LeDonne made a motion to approve the claims and payroll, Ralph Anderson seconded. The motion carried unanimously.

### HEALTH DEPARTMENT

Serenity Alter appeared before the Commissioners with the monthly report of the Health Department. In February the nurses held 8 routine vaccine clinics as well as 1 children's flu clinic. The nurses traveled to every fifth grade in the county to administer routine immunizations to prepare for sixth grade entry. A total of fifteen clinic days were devoted for immunizations. 308 patients were seen with a total of 756 vaccines given.

Mike Collins assisted in 2 Meth cases. There were 61 routine restaurant inspections, 7 follow up and 2 pre-operational inspections were completed. Dan Musselman completed 4 soil samplings reports, 3 minimum specs for OSS systems and permitted 3 OAA systems. Dan continues to work with Mattox and Associates, on a commercial site for Engineering Aggregate's new gravel pit on 600 East. Dan also attended the Nation Wastewater Equipment, Treatment and Transport Show at the Indiana State Convention Center in Indianapolis.

Dan and Serenity have continued to work closely with ongoing Bed Bug infestations. Serenity attended a meeting with Four County Counseling Center in regards to bed bugs in the community. The Health Department will continue to work with Four County as well as other area businesses to develop a bed bug plan. Dan became the Wastewater Representative for Wabash's Indiana Environmental Health Association.

Serenity joined the Suicide Taskforce with Four County Counseling Center. On February 23, 2016, the taskforce held "Operation Zero Suicide" at McHale Auditorium. Approximately 300 people from Cass and surrounding counties attended this training session to be trained on the Columbia Suicide Scale.

Serenity requested permission to hire a part-time educator. Ralph Anderson made a motion to approve the hiring of a part-time educator, Jeff LeDonne seconded. The motion carried unanimously. Serenity also requested the hiring of a part-time mosquito position for the upcoming spring/summer season. Jeff LeDonne made a motion to approve the request for a part-time mosquito position, Ralph Anderson seconded. The motion carried unanimously. Serenity requested that her part-time receptionist take on the additional 6 hours required for the preparedness grant. After discussion, it was decided that, that would put the part-time receptionist over the allotted part-time hours. The Commissioners would like to review the preparedness grant, before hiring an individual for the part-time position.

### CASS COUNTY ECONOMIC DEVELOPMENT

Christy Householder appeared before the Commissioners and presented her monthly report. Christy attended a meeting with Ivy Tech and Volunteer Fire Departments for training classes. The Skill Up Grant of 2 million dollars was awarded to the economic region that Cass County belongs to. Christy

has been working with Grissom and the overlay project. Christy's trip to Dallas, Texas was very productive and she made numerous contacts at the meetings.

#### **HIGHWAY DEPARTMENT**

Jeff Smith appeared before the Commissioners and gave the monthly Highway report. February had at least 4 snow events resulting in 7 days on the road. Most snows were less than 2 inches, except the last event of the month on February 24<sup>th</sup> and 25<sup>th</sup> with as much as 8 inches in the west and northwest parts of the county. The snow was particularly difficult to move and caused some damage to a few roads, especially the gravel roads. We have taken delivery of our contracted amount of salt, 1100 tons.

Jeff would like to remind those in the agricultural community of Ordinance 2015-10, which establishes a setback of 5 feet off the pavement edge for roadside maintenance and drainage. This also prohibits end-row turnarounds in the pavement and setback area, and includes fines of up to \$500.00 per day for violations. Producers are also asked to consider safety when planting near intersections.

Phase 1 of the 400 South project continues to be on track for a July letting. Final plans were submitted to INDOT last week. Other projects will be noticed by drivers in the coming weeks and months. The 18<sup>th</sup> Street project should begin actual construction in the near future. Plans call for the streets to be closed one at a time. Detour routes include the streets through Ivy Tech on the south and through downtown via 3<sup>rd</sup> Street and Erie Avenue on the north. The project is scheduled for completion by the end of October. Bids were opened by INDOT last week for SR25 resurfacing of parts of Market Street, Broadway, 3<sup>rd</sup> and 6<sup>th</sup> Streets in downtown Logansport. A notable aspect of the contract calls for the addition of bicycle lanes on both Market and Broadway west of 6<sup>th</sup> street. This will result in slightly narrower driving and parking lanes on Market and the reduction of Broadway from 3 lanes to two in the downtown area.

#### **PARK DEPARTMENT**

Dana Hildebrand appeared before the Commissioners and presented his monthly report of activity. The main focus has been trying to establish a map of water lines, water spigots and wells throughout the Park. It has been recommended by the Indiana Department of Environment Management to have a layout so they can determine what designated area water samples are being taken from.

Work continues on the shower/bathroom building in the camp ground by replacing four commercial water heaters, exhaust fan, circulating pump and old damaged copper water lines. We are in the process of having a commercial grade water softener installed in hopes to cut back on down time and prolong the life of equipment.

Clean up continues on Flat Rock near the fishing lake by removal of trash that has accumulated over the years. We have also been cutting back brush "Invasive Honey Suckle" along the roadway and trails. Reservations for camping are being accepted and the camp is filling up for Memorial Day weekend.

#### **E-911**

Dan McDonald was not available for the meeting.

#### **VISITORS BUREAU**

Toni Savini appeared before the Commissioners and presented the Visitor's Bureau report. Numerous marketing grants were given out for the year. A list of print and radio advertising was presented, along with print marketing. Toni also informed the Commissioners of the new phone app that will be hitting the market tomorrow. It provides places to eat, stay, play and itineraries for Cass County.

#### **AWARD JAIL BIDS**

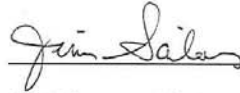
Ralph Anderson made a motion to table the awarding of the Jail bids at this time, Jeff LeDonne seconded. The motion carried unanimously.

#### APPOINTMENTS

The Cass County Commissioners presented the name of Jeff Smith to fill the vacancy on the EMA Board, left by Rocky Buffum. Ralph Anderson made a motion to appoint Jeff Smith to the EMA Board, Jeff LeDonne seconded. The motion carried unanimously.

#### PUBLIC COMMENTS & ADJOURN

There were no public comments. Ralph Anderson made a motion to adjourn, Jeff LeDonne seconded. The motion carried unanimously.



Jim Sailors, President



Ralph Anderson, Vice President



Jeff LeDonne, Member

ATTEST:



Vaneen M. Ide, Auditor