

**CASS COUNTY COMMISSIONERS**

**MARCH 21, 2016**

The Cass County Commissioners met at 9:00 a.m. in the Commissioners Hearing Room. Present were Jim Sailors, Ralph Anderson, Jeff LeDonne, Attorney Jeff Stanton and Auditor Vaneen Ide. Commissioner President Jim Sailors opened the meeting with the Pledge of Allegiance.

**MINUTES**

Ralph Anderson made a motion to approve the minutes as presented, Jeff LeDonne seconded. The motion carried unanimously.

**CLAIMS & PAYROLL**

Jeff LeDonne made a motion to approve the claims and payroll as presented, Ralph Anderson seconded. The motion carried unanimously.

**MAINTENANCE DEPARTMENT**

Richard Gundrum appeared before the Commissioners and gave the monthly Maintenance report. Richard continues to work on building issues with Ameresco and the HVAC system. New carpet was installed in the main elevator and south security elevator. The ice maker in the employees lounge was replaced. The VFD was replaced on the chiller.

The UPS unit was moved into the Jail I.T. room. The changeover day is slated for March 29<sup>th</sup> at night. Richard met with the architects on building issues at Work Release. Fissel Electric was given approval to install the transformer to supply the correct voltage to the range and 3 electric clothes dryers. This work is now complete. Work continues with rooms that overheat at Work Release, some adjustments have been made. Currently, Richard is looking into replacing the water tempering valves and shower valves. A meeting with the engineer and suppliers on options that will correct the water situation was held.

Richard also met with the engineer and surveyor in regards to the drainage at the northeast corner of the Annex Storage Building. Ivy Tech will be conducting an energy audit at the Family Opportunity Center to see if they may be eligible for some grant monies. There have been some issues with the toilets at the FOC and maintenance is currently trying to locate the septic and have it pumped.

Richard continues to be involved in the daily task of maintaining the Government Building while under construction during the building's remodeling.

**SHERIFF DEPARTMENT**

Sheriff Randy Pryor presented to the Commissioners his monthly report:

PRISONER BOOKINGS	177
PRISONERS RELEASED	181
MILES TRANSPORTING PRISONERS	1,865
MEALS SERVED TO PRISONERS	13,373
OFFICER PATROL MILES	35,317
TRAFFIC WARNINGS ISSUED	227
TRAFFIC ARRESTS/CITATIONS	135
DWI/OWI ARRESTS	4
CRIMINAL ARRESTS	33

ACCIDENT INVESTIGATIONS	48
PROPERTY DAMAGE	39
PERSONAL INJURY	8
FATALITIES	1
RESERVE OFFICER HOURS	84
CIVIL PROCESS MILEAGE	1,325
CIVIL PROCESS PAPERS SERVED	434

Sheriff Pryor informed the Commissioners that the Cass County Sheriff deputies were assisting the Howard County Sheriff's Department. Howard County had an officer shot and killed while serving an arrest warrant on Sunday, March 20<sup>th</sup>. Another officer was wounded in the incident.

#### HIGHWAY DEPARTMENT BIDS

The following bids for trucks were opened:

Truck Bids	Model	Unit Price	Total
Truck City P.O. Box 64800 Gary, IN 46401			
Quantity 3	Freightliner 108-SD Single Axle	\$78,624.00	\$235,872.00
W.A. Jones Truck Bodies & Equipment 1171 South Williams Drive Columbia City, IN 46725			
Quantity 3	Patriot Pdba 1030-304 Ss	\$54,532.00	\$163,596.00
Option	Scraper, Underbody	\$13,268.00	\$13,268.00
Terry Truck Equipment, Inc. 2960 West 200 North Winamac, IN 46996			
Quantity 3	Crysteel	\$46,950.00	\$140,850.00
Option	Scraper, Underbody	\$12,275.00	\$36,825.00
Wiers International Trucks 530 Meijer Drive Lafayette, IN 47905			
Quantity 3	International 7400 4x2	\$78,400.00	\$235,200.00
Rahn Equipment Co. 2400 Georgetown Rad Danville, IL 61832			
Quantity 3	Duraclass SL-316	\$52,895.00	\$158,685.00
Option	Scraper, Underbody	\$15,595.00	\$46,785.00

Ralph Anderson made a motion to take all bids under advisement until the April 4<sup>th</sup> Commissioner Meeting, Jeff LeDonne seconded. The motion carried unanimously.

#### CLERK

Beth Liming, Clerk of the Courts, appeared before the Commissioners to inform them of a possible change with location of one of the vote centers. Cass County will hold primary voting at the Logansport Mall, but that location could change for the general election.

Early voting in the courthouse will be held on the third floor of the building in the jury selection rooms, while construction continues at the courthouse. Beth sent letters to all three judges concerning

this matter and did not receive a response. She will contact them again in regards to using the jury selection rooms for the early primary voting.

Beth also requested that the Commissioners allow the use of two parking spaces in the parking lot across from the building be marked as handicapped, while early voting in the building is conducted. This will begin on April 5<sup>th</sup> and continue until May 2<sup>nd</sup> at noon. Ralph Anderson made a motion to allow the two handicap spots be marked during the time frame of April 5<sup>th</sup> through May 2<sup>nd</sup> at noon, during early voting, Jeff LeDonne seconded. The motion carried unanimously.

#### **INSURANCE**

Michael Bowditch, representing Consolidated Union, appeared before the Commissioners. Michael thanked the Commissioners for the opportunity to provide the property and casualty insurance for the County. Michael noted some significant changes to the management process of handling our account:

Payroll increases

County Building Remodeling Project

Increase in property values -2%

Changes in equipment and vehicles

Boiler and Loss Control Inspections

Michael appreciates the cooperation of all department heads in notifying him of changes to equipment and vehicles through the year. The recommendation is that the County remains with the HCC Public Risk Program for the Commercial Package, General Liability, Commercial Auto, Inland Marine, Public Officials Liability, errors and Omissions Liability, Law Enforcement Liability and Umbrella lines of business. Ralph Anderson made a motion to approve the renewal of the recommended insurance package, Jeff LeDonne seconded. The motion carried unanimously.

#### **ORDINANCE UPDATE**

Attorney Jeff Stanton gave a quick overview of some of the Ordinances the County is working on at this time. Jeff and the Commissioners will be working on developing a materiality ordinance and meeting with each elected official and department head, along with townships and other county government entities to approve a dollar threshold. If the County does not establish their own materiality threshold, we would have to adhere to SBOA's of a penny. Jeff and Ralph Anderson will be working together and looking at surrounding counties with budgets near ours to see where they set their threshold.

Jeff is also working with Kathy Patty on the Animal Control board on updating that ordinance. A new Meth ordinance has been updated and will be presented at next month's Commissioner meeting. Jeff is working with other departments also.

#### **PUBLIC COMMENTS & ADJOURN**

Commissioner Jim Sailors noted that this year Cass County and the City of Logansport are joining together to promote Earth Day Awareness Week. Earth Day Awareness Week will be April 18<sup>th</sup> through April 22<sup>nd</sup> of this year. Ralph Anderson made a motion to approve the dates for Earth Day Awareness Week, Jeff LeDonne seconded. The motion carried unanimously.

Cass County has partnered with the City and will give away 600 trees, 300 for the City and 300 for the County. Limit 10 trees per person. Orders for the County may be directed to the Commissioners secretary. The trees available are:

Tulip

Dogwood

Red Pine

Persimmon  
Red Oak  
American Plum

Sheriff Randy Pryor requested the Commissioners allow him permission to replace a full time corrections officer position. Ralph Anderson made a motion to allow the hiring of a full time corrections office for the vacated positon, Jeff LeDonne seconded. The motion carried unanimously.

There were no other public comments. Jeff LeDonne made a motion to adjourn, Ralph Anderson seconded. The motion carried unanimously.



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Jim Sailors, President



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Ralph Anderson, Vice President



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Jeff LeDonne, Member

ATTEST:



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Vaneen M. Ide, Auditor

CASS COUNTY COMMISSIONERS  
SPECIAL MEETING  
MARCH 28, 2016

The Cass County Commissioners met on March 28<sup>th</sup> at 8:30 a.m. in the Commissioners Hearing Room. Present were Jim Sailors, Ralph Anderson, Jeff LeDonne and Auditor Vaneen Ide. The meeting began at 8:34 due to technical difficulties with the recording system.

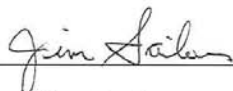
The special meeting was called in order to award the bid for the improvements to the Cass County Jail. The bids for the project were taken under advisement in February. Ralph Anderson made a motion that the bid be awarded to Michael Kinder & Sons, Inc. The Kinder bid was the lowest at \$1,275,000.00. Jim Sailors listed some conditions of the award if seconded:

Weekly Coordination Meetings are to be held  
The schedule is to be given to the Sheriff as soon as possible  
All workers are to be escorted in and out of the jail  
Jeff LeDonne seconded the motion. The motion carried unanimously.

**PUBLIC COMMENTS & ADJOURN**


Sheriff Randy Pryor addressed the Commissioners. Sheriff Pryor has discussed jail security with the jail maintenance staff. The Sheriff is concerned about the ventilation to the jail during the construction. This issue will be addressed as the construction progresses.

There were no other public comments. Jeff LeDonne made a motion to adjourn, Ralph Anderson seconded. The motion carried unanimously.

  
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Jim Sailors, President

  
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Ralph Anderson, Vice President

  
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Jeff LeDonne, Member

ATTEST:   
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Vaneen M. Ide, Auditor