

CASS COUNTY COMMISSIONERS

AUGUST 15, 2016

The Cass County Commissioners met at 9:00 a.m. in the Commissioner Hearing Room. Present were Jim Sailors, Ralph Anderson, Jeff LeDonne, Attorney Jeff Stanton and Auditor Vaneen Ide. Jim Sailors opened the meeting with the Pledge of Allegiance.

MINUTES

Ralph Anderson made a motion to approve the minutes as presented, Jeff LeDonne seconded. The motion carried unanimously.

CLAIMS & PAYROLL

Jeff LeDonne made a motion to approve the claims and payroll as presented, Ralph Anderson seconded. The motion carried unanimously.

I.T. DEPARTMENT

Cj Gilsinger appeared before the Commissioners with the monthly I.T. report. Cj reported that much of his time has been spent at the Sheriff's Department working to get everyone on the new email system. Cj worked with Jill Rife in the Sheriff's Department to update cell phones ordered for the department. The phones are now all in and time has been spent on getting the phones prepared and activated for the deputies.

The Courthouse wireless system has been upgraded and is now fully functional. I.T. continues to monitor for dead spots and rearrange access points to accommodate for the best signal coverage.

Elias has spent some time programming a new Probation check in system that was developed when Cj worked for Probation. The original source code was lost when a hard drive failed a few years back. Elias was able to convert the program to a new programming language and is just about finished prepping it to replace the current system and allow us to update the probation computers.

The Clerk's office has been having a lot of difficulty with their ISETS system (State Child Support System). The check printer for that system has taken up a lot of Eli's time and has now been replaced. Throughout the troubleshooting of the printer we discovered some intermittent connection issues which made the printer problem particularly hard to figure out.

MAINTENANCE DEPARTMENT

Richard Gundrum appeared before the Commissioners and presented the monthly Maintenance report. A hot water heater was replaced in the Government Center and repairs were made to the ice maker. The Jail I.T. room had a cooling issue and water heaters have been repaired. Tables were assembled and marker board hung in the Emergency Response room in Work Release. The HVAC unit in the girl's dorm was not working, and has been repaired.

The Annex Storage building has received quotes for a new bathroom for the building. Maintenance is currently working on a downspout issue at the Annex building. The Annex parking lot changes are complete and so is the landscaping.

The remodeling continues on the Government Building.

HEALTH DEPARTMENT

Serenity Alter appeared before the Commissioners and presented her monthly report. During the month of July, 205 patients were seen for a total of 537 vaccines. The vital records department printed 139 certified birth certificates and 53 free certified birth certificates. 192 certified death certificates were issued. There were 4 genealogy searches and 4 paternity affidavits.

The environmentalists, Mike Collins and Dan Musselman, were called to 8 environmental issues. Mike assisted with 2 follow up Meth cases and 1 pool inspection. Mike, Liz and Serenity completed 55

routine restaurant inspections and 2 pre –operational restaurant inspections. There were 31 restaurant permits issued and 1 tattoo piercing permit was also issued.

Serenity requested permission to use the Health Department parking lot for a car seat clinic on September 24th from 9 a.m. until 11 a.m. This will be by appointment only. Ralph Anderson made a motion to allow the car seat clinic on September 24th in the Health Department Parking lot, Jeff LeDonne seconded. The motion carried unanimously.

WORK RELEASE

Dave Wegner appeared before the Commissioners and requested permission to replace a part-time employee. Ralph Anderson made a motion to allow the replacement of a part-time employee, Jeff LeDonne seconded. The motion carried unanimously.

HIGHWAY DEPARTMENT

Jeff Smith appeared before the Commissioners with his recommendation of Central Paving as the lowest bidder for the work for the entrance to Engineering Aggregates. The bid was for \$68,536.81. Ralph Anderson made a motion to approve the lowest bid from Central Paving in the amount of \$68,536.81, Jeff LeDonne seconded. The motion carried unanimously.

SHERIFF DEPARTMENT

Jill Rife appeared before the Commissioners with a request for 3 full time Corrections Officers. Ralph Anderson made a motion to approve the request for 3 full time Corrections Officers, Jeff LeDonne seconded. The motion carried unanimously.

Jill also requested permission to fill a full time cook position at the Jail. Ralph Anderson made a motion to approve the request to fill the full time cook position, Jeff LeDonne seconded. The motion carried unanimously.

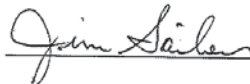
PUBLIC COMMENTS & ADJOURN

Prosecutor Lisa Swaim appeared before the Commissioners with a request to fill the vacancy of a part-time position. Ralph Anderson made a motion to approve the request to fill the vacated part-time position, Jeff LeDonne seconded. The motion carried unanimously.

Steve Carroll, Deep Creek Township Trustee, appeared before the Commissioners in regards to a previous request. Commissioner President Jim Sailors informed Mr. Carroll that the County would not be able to assist with liability insurance with Township properties. Mr. Carroll appreciated the County looking into the request and understood their stance on the issue.

Ralph Anderson announced that the production of "Mary Poppins" was very good.

There were no other public comments. Ralph Anderson made a motion to adjourn, Jeff LeDonne seconded. The motion carried unanimously.




Jim Sailors, President



Ralph Anderson, Vice President



Jeff LeDonne, Member

ATTEST: 

Vaneen M. Ide, Auditor