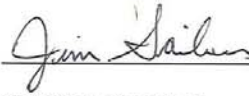


EXECUTIVE MEETING  
CASS COUNTY COMMISSIONERS  
SEPTEMBER 6, 2016

The Executive meeting began at 12:30 p.m. in the Commissioner Hearing Room. Present for the meeting were Jim Sailors, Jeff LeDonne, George Stebbins, Ralph Anderson, Attorney Jeff Stanton and Auditor Vaneen Ide.

The meeting was held in order to discuss the acquisition and title of property and establishing a general price point for the property.

The meeting adjourned at 12:45 p.m.



Jim Sailors, President



Ralph Anderson, Vice President



Jeff LeDonne, Member

ATTEST:



Vaneen M. Ide, Auditor

## CASS COUNTY COMMISSIONERS

SEPTEMBER 6, 2016

The Commissioners met at 1:00 p.m. in the Commissioner Hearing Room. Present were Jim Sailors, Ralph Anderson, Jeff LeDonne, Attorney Jeff Stanton and Auditor Vaneen Ide. Jim Sailors opened the meeting with the Pledge of Allegiance.

### MINUTES

Ralph Anderson made a motion to approve the minutes as presented, Jeff LeDonne seconded. The motion carried unanimously.

### CLAIMS & PAYROLL

Jeff LeDonne made a motion to approve the Claims and Payroll as presented, Ralph Anderson seconded. The motion carried unanimously.

### PARK DEPARTMENT

Dana Hildebrand appeared before the Commissioners and presented the monthly Park Department report. Dana reported that an estimated 4,332 people paid gate fees for the month of August. Park staff continues to clean up after fallen trees within the Park from recent storms. The only damage was to a 300 gallon diesel fuel tank and pump, which was replaced by North Central Co-Op.

The Commissioners thanked Dana for how good the Park is looking and doing financially.

### CASS COUNTY ECONOMIC DEVELOPMENT

Christy Householder appeared before the Commissioners and presented the monthly report of activities for CCED. Christy continues to meet with Cass County companies and industries. There are 6 possible industry expansions within Cass County. Christy attended over 25 meetings with different entities during the month of August.

### HIGHWAY DEPARTMENT

Jeff Smith appeared before the Commissioners and presented the Highway Department report. The chip seal phase of the locally funded road program ran from August first to August 25<sup>th</sup>, consisting of 89.7 centerline miles of roadway. This is the most chip seal we have done in the past 8 years. Pug mix is nearly finished with 3.25 miles outlined for that treatment. The Highway Department anticipates completing up to 2.5 miles of asphalt paving as well.

Cass County received \$749,892.50 in matching funds in the recent Community Crossings application process. When these funds are combined with the local match from the special LOIT distribution, will equal about 1.5 million dollars in road work. The applications consist of 33 centerline miles of chip seal, 5.25 miles of asphalt paving and 6.22 miles of pug mix paving.

A culvert habitation project begins this week on 900W between 200 and 250N. This segment of road will be closed for up to two weeks while the work is being done.

Jeff Smith requested permission from the Commissioners to fill a full time driver position at the Highway Department; a resignation has left the vacancy. Jeff LeDonne made a motion to allow the full time driver position to be filled, Ralph Anderson seconded. The motion carried unanimously.

### HEALTH DEPARTMENT

Serenity Alter appeared before the Commissioners and presented the monthly Health Department report. For the month of August 14 routine vaccination clinics were held. There 289 patients seen and a total of 660 vaccines given. TB testing is done every Monday. The nurses remain busy with other routine duties, such as following up on lead and communicable diseases and case management of TB (latent and active). State reports are required for all lead, communicable and TB cases.

For August the Vital records department printed 120 certified birth certificates and 31 free certified birth certificates. 137 certified death certificates, 5 genealogy searches and 4 paternity affidavits were completed.

Mike Collins and Dan Musselman were called to 21 environmental issues. In August Dan completed 8 final septic inspections, received 6 new soil tests and 4 new septic tanks were permitted. The new Health Educator, Stephanie, has been settling in to her position as Health Educator. Stephanie has spent time gathering materials, researching for presentations and introducing herself to the community.

Current activities will be the Flu Clinic for employees on September 8<sup>th</sup> and a car seat clinic at the Health Department parking lot on September 24<sup>th</sup>.

#### SHERIFF DEPARTMENT

Sheriff Randy Pryor appeared before the Commissioners and requested permission to fill a full time Corrections Officer position. Jeff LeDonne made a motion to approve the request to fill a full time Corrections Officer position, Ralph Anderson seconded. The motion carried unanimously.

#### PERSONNEL

Commissioner President Jim Sailors presented a recommendation to the Cass County Council that the split position between the Surveyor's office and the Cass County Extension office will remain a split position.

Commissioner Vice President Ralph Anderson made a motion regarding the funding of salaries for 2017 be at the discretion of the Cass County Council, if funds are available, Jeff LeDonne seconded. The motion carried unanimously.

#### PUBLIC COMMENT & ADJOURN

Prosecutor, Lisa Swaim addressed the Commissioners in regards to the filling of the Deferral/Diversion position in her office and the respective salary. Lisa would like to hire the individual at a salary above the opening wage due to experience. Jeff LeDonne made a motion to send a positive recommendation to the Council for the higher wage, Ralph Anderson seconded. The motion carried unanimously.

Dale Seward from Bob's Collections appeared before the Commissioners. Dale inquired as to the standing of his proposal for collection of outstanding court fees. Commissioner President Jim Sailors informed Dale the Judges were not in favor, the Commissioners cannot move forward at this time.

Patricia Beckman, who resides at 1913 N. Third Street, inquired as to the status of the Dog Ordinance. Commissioner Jim Sailors informed Ms. Beckman that the Ordinance would be presented at the next meeting on September 19<sup>th</sup>.

There were no further comments. Ralph Anderson made a motion to adjourn, Jeff LeDonne seconded. The motion carried unanimously.



Jim Sailors, President



Ralph Anderson, Vice President

*Jeff LeDonne*  
Jeff LeDonne, Member

ATTEST: *Vaneen M. Ide*

Vaneen M. Ide, Auditor