

## CASS COUNTY COMMISSIONERS

SEPTEMBER 19, 2016

The Cass County Commissioners met at 9:00 a.m. in the Commissioner Hearing Room. Present were Jim Sailors, Ralph Anderson, Jeff LeDonne, Attorney Jeff Stanton and Auditor Vaneen Ide.

**Commissioner President Jim Sailors opened the meeting with the Pledge of Allegiance.**

### AMEND AGENDA

The following items were added to the agenda:

Item #8 Adams Township Agreement

Item #9 Area Transit

Item #10 Commissioner Tax Sale

Ralph Anderson made a motion to approve the amended agenda, Jeff LeDonne seconded. The motion carried unanimously.

### MINUTES

Ralph Anderson made a motion to approve the minutes as presented, Jeff LeDonne seconded. The motion carried unanimously.

### CLAIMS & PAYROLL

Jeff LeDonne made a motion to approve the Claims & Payroll as presented, Ralph Anderson seconded. The motion carried unanimously.

### I.T. DEPARTMENT

Cj Gilsinger appeared before the Commissioners and presented the monthly I.T. report. Cj and Eli spent most of their time during September working on the Election. The ballot is programmed and the public tests were successful. Cj wanted Eli to shadow him so he would understand and know the behind the scenes of the election.

Elias kept busy while the election work was going on. Elias set up some Windows 10 systems. He has now deployed a few of the Windows 10 systems. We are working to ensure that the gradual migration to 10 goes smoothly.

Eli and Cj worked on some network issues at the annex building. On September 12<sup>th</sup> around 11:30 a.m. we received notification that construction workers had pulled the phone cable out of the ground while digging with an excavator. Richard Gundrum, Eli and Cj inspected the cables but could see no damage to the lines. However it had pulled enough that it ripped a line terminal off the wall in Courthouse. Frontier was notified and arrived quickly to assess the damage. This close call to losing all phone lines has prompted Cj to look into a backup PRI line to reroute calls if needed.

### MAINTENANCE DEPARTMENT

Richard Gundrum appeared before the Commissioners and presented his monthly maintenance report. Richard requested permission to replace a part-time maintenance worker; his previous part-time person has left Cass County's employ. Ralph Anderson made a motion to approve the hiring of a part-time worker, Jeff LeDonne seconded. The motion carried unanimously.

Richard is currently looking into pricing to replace the cooking kettle in the Jail. The HVAC units are scheduled to be replaced on the Work Release roof. Richard is working with the engineers to put together quotes for re-coating the roof at the Annex Storage building. Stienberger Construction is scheduled to replace the down spouts at the Annex Storage building. A joint effort with the LMU and

the Indiana State Highway are in progress to work together to have the rain from the Annex building discharged properly into the Eel River.

The roof top HVAC unit is scheduled to be replaced at Consolidated Union and the leak above the entrance doors is being addressed.

Richard has spent time with Baldwin Accounting to ensure that the Bond monies are being accounted for during the construction process. Work continues on the Government Building. The Jail re-roof has begun and 7 HVAC units have been set. The east roof is 75% complete. The area at 4<sup>th</sup> and Broadway where the new memorial wall is being constructed is progressing. The plaques have been sent to Lafayette to be cleaned and re-coated. Richard coordinated with a company to have a cap for the bell and had a piece made to be placed between the bottom of the bell and the top of the concrete. The cap is complete and the bell is ready to be set.

#### **SHERIFF DEPARTMENT**

Sheriff Randy Pryor appeared before the Commissioners. Randy introduced Cass County's new officer, Nicholas Boyer. Nicholas presented the monthly report:

PRISONER BOOKINGS	169
PRISONERS RELEASED	163
MILES TRANSPORTING PRISONERS	2,450
MEALS SERVED TO PRISONERS	16,286
OFFICER PATROL MILES	31,176
TRAFFIC WARNINGS ISSUED	126
TRAFFIC ARRESTS/CITATIONS	99
DWI/OWI ARRESTS	2
CRIMINAL ARRESTS	27
ACCIDENT INVESTIGATIONS	29
PROPERTY DAMAGE	22
PERSONAL INJURY	5
FATALITIES	2
RESERVE OFFICER HOURS	74
CIVIL PROCESS MILEAGE	1331
CIVIL PROCESS PAPERS SERVED	549

#### **AMEND 2017 HOLIDAY SCHEDULE**

Ralph Anderson made a motion to change the holiday scheduled on November 10<sup>th</sup> to November 13<sup>th</sup>, Jeff LeDonne seconded. The motion carried unanimously. The 10<sup>th</sup> of November is the deadline to pay taxes and the building should not be closed.

#### **DOG ORDINANCE**

The Cass County Commissioners presented a new dog ordinance for the county. Five or more dogs will require a kennel license. The Ordinance is posted on the Commissioner web site for review. Ralph Anderson made a motion to approve the new dog ordinance, Jeff LeDonne seconded. The motion carried unanimously.

#### **ADAMS TOWNSHIP AGREEMENT**

Adams Township has entered into an agreement with Cass County. The County Council agreed to loan the township \$100,000.00 from the Public Safety Fund for the Adams Township Fire Department to purchase a newer fire truck. The loan is to be paid back in 8 years with no interest. Ralph Anderson made a motion to approve the agreement, Jeff LeDonne seconded. The motion carried unanimously.

#### **CASS AREA TRANSIT**

In order for the Cass Area Transit to retain their municipal plates, Cass County must take title to their vehicles. Cass Area Transit will still be responsible for maintenance and insurance for the vehicles. Ralph Anderson made a motion to take title of the Cass Area Transit vehicles, Jeff LeDonne seconded. The motion carried unanimously.

**COMMISSIONER TAX SALE**

Jim Sailors announced that the Commissioner's will hold their certificate sale on December 20<sup>th</sup> at 9:00 a.m. in the Commissioner Hearing Room. Ralph Anderson made a motion to approve the date for the Commissioner certificate sale, Jeff LeDonne seconded. The motion carried unanimously.

**PUBLIC COMMENTS & ADJOURN**

Ralph Anderson announced the Bi-Centennial Torch will pass through Cass County on October 7<sup>th</sup> between the hours of 12:30 p.m. and 2:30 p.m. Check the Indiana Bi-Centennial website for more information.

Jeff LeDonne made a motion to adjourn, Ralph Anderson seconded. The motion carried unanimously.



Jim Sailors, President



Ralph Anderson, Vice President



Jeff LeDonne, Member

ATTEST:



Vaneen M. Ide, Auditor