

CASS COUNTY COMMISSIONER

OCTOBER 17, 2016

The Commissioners met at 9:00 a.m. in the Commissioner Hearing Room. Present were Jim Sailors, Ralph Anderson, Jeff LeDonne, Attorney Jeff Stanton and Auditor Vaneen Ide.

Jim Sailors opened the meeting with the Pledge of Allegiance.

MINUTES

Ralph Anderson made a motion to approve the minutes as presented, Jeff LeDonne seconded. The motion carried unanimously.

AMEND AGENDA

Ralph Anderson made a motion to amend the agenda and move the Highway Department to item four, Jeff LeDonne seconded. The motion carried unanimously.

CLAIMS & PAYROLL

Jeff LeDonne made a motion to approve the Claims and Payroll as presented, Ralph Anderson seconded. The motion carried unanimously.

HIGHWAY DEPARTMENT

Dave Hicks, Project Coordinator, appeared before the Commissioners and presented the final billing for the Engineering Aggregates CEDIT project. The original bid was for \$68,536.81. The final project cost were \$74,929.91, which was \$6,393.10 over the original bid. Ralph Anderson made a motion to approve the additional costs for the Engineering Aggregates CEDIT project, Jeff LeDonne seconded. The motion carried unanimously.

MAINTENANCE DEPARTMENT

Richard Gundrum appeared before the Commissioners and presented the monthly maintenance report. A part time maintenance worker has been hired and is working evenings. The new Community Room has been set up for voting. The chiller and roof top units have been serviced on the roof.

At the Jail, the flag pole has been scheduled to have the internal cables and pulleys rebuilt. The small steam kettle in the jail kitchen has been replaced. A sink hole in the Jail parking lot has been located around the manhole structure, Deichman Excavating will repair. There were some issues with the fireproofing on the ceiling in the Jail.

The water tempering valves and shower valves have been replaced in the Work Release building. The HVAC units were replaced on October 7th. Richard

thanked the Sheriff department for traffic control. Tuck pointing the masonry on the building and retaining walls will be done at Work Release.

The Annex Storage Building has received a quote for a new bathroom and the work will be scheduled for this fall. Richard worked with engineers to gather quotes for roof re-coating and downspouts that are in bad repair.

Richard had LMU replace light bulbs in the security lights between the Staffing Resource Building and the river. The recent issues with water in the basement at the Family Opportunity Center have led to seeking quotes to correct the problem.

The Government Building projects continue. Employee parking lot is completed. Landscaping around the building is being completed. New card readers and actuators at the Government Center are being installed with the assistance of the security contractor and I.T. Richard coordinated and worked on reinstallation of old marble window sills. The county had to order new marble sills and they will be here soon. 25 were purchased and installed. The new memorial wall is completed and the Memorial plaques are cleaned and re-coated and ready to be installed.

SHERIFF DEPARTMENT

Sheriff Randy Pryor appeared before the Commissioners and presented the monthly report:

PRISONER BOOKINGS	143
PRISONERS RELEASED	181
MILES TRANSPORTING PRISONERS	1,372
MEALS SERVED TO PRISONERS	15,046
OFFICER PATROL MILES	31,208
TRAFFIC WARNINGS ISSUED	107
TRAFFIC ARRESTS/CITATIONS	95
DWI/OWI ARRESTS	3
CRIMINAL ARRESTS	28
ACCIDENT INVESTIGATIONS	40
PROPERTY DAMAGE	27
PERSONAL INJURY	12
FATALITIES	2
RESERVE OFFICER HOURS	NOT AVAILABLE
CIVIL PROCESS MILEAGE	1191
CIVIL PROCESS PAPERS SERVED	401

Sheriff Pryor requested permission to fill a full time Corrections Officer position due to a resignation. Jeff LeDonne made a motion to approve the request for a full time Corrections Officer due to a resignation, Ralph Anderson seconded. The motion carried unanimously.

Sheriff Pryor presented a document to the Commissioners titled Fifth Amendment to the Agreement for Inmate Health Care Services at Cass County, Indiana. This agreement becomes effective November 1, 2016. With this agreement also comes a 4% increase in inmate health care. Ralph Anderson made a motion to approve the Fifth Amendment to the Agreement for Inmate Health Care Services, Jeff LeDonne seconded. The motion carried unanimously.

I.T. DEPARTMENT

Cj Gilsinger presented his monthly report to the Commissioners. Cj and Eli spent a lot of time preparing the poll book and election equipment for the upcoming election. The new community room is being used for early voting. The installation of four phone jacks and four data jacks were put in the community room.

Elias kept busy while Eli and Cj were working on election projects. Elias worked in the Prosecutor's office to get mailing lists properly configured for the new e-file system. Elias also updated the office installations in the Prosecutor's office.

The process of upgrading our building security cameras has started. The new cameras are IP based and provide a much better image quality. Work has begun to setup a new software licensing/hardware inventory system. This new system will help us to be sure software licenses are all kept up and that we don't ever go over our licensed amount or buy a license when we own one that isn't being used.

Mulhaupt will be installing the new electric door locks soon. They installed the badge reader on the new East Door Entrance on October 13th and then showed Cj again how to program all of the doors that we will be adding.

PARK DEPARTMENT

Dana Hildebrand presented his monthly Park report to the Commissioners. Labor Day weekend went well, and estimated income for the holiday weekend topped that of 2015. Divers Den put on a treasure hunt and had a good turnout. Disc Golf had a State Tournament at the park with good participation. According to the rankings of Disc Golf courses in Indiana, France park is ranked 3rd in the State.

Upcoming events for October will include three weekends of Sleepy Hollow beginning October 14th and ending on the 29th.

The Commissioners are very pleased with how well the park is being run and the financial success it has had this year.

VISITORS BUREAU

Toni Savini appeared before the Commissioners and presented a report of the Visitors Bureau activities. Numerous grants have been given out . \$1,000.00 to the Cass County Historical Society Museum, \$3,000.00 to the Performing Arts Council and \$ 1,566.95 for benches for the downtown "Welcome Center".

The Visitors Bureau has spent monies for print advertising to advertise the many festivals and activities in Cass County. Operating expenses were \$22,636.21. Visitors Bureau has received from the Innkeeper's tax \$67,986.92 and the current checkbook balance is \$139,910.01.

MEMORIAL HOME AGREEMENT

The Commissioners tabled the agreement until a later date. Ralph Anderson made a motion to table the Memorial Home Agreement, Jeff LeDonne seconded. The motion carried unanimously.

TIF DISTRICT RESOLUTION

Ralph Anderson made a motion to create a Redevelopment Board that will consist of three appointed members, Jeff LeDonne seconded. The motion carried unanimously.

PUBLIC COMMENTS & ADJOURN

Ralph Anderson announced that Logansport Civic Players the "Odd Couple" will be performed October 21st and 22nd at 7:30 p.m. and on Sunday October 23rd at 2:30.

There were no further public comments. Jeff LeDonne made a motion to adjourn, Ralph Anderson seconded. The motion carried unanimously.



Jim Sailors, President



Ralph Anderson, Vice President



Jeff LeDonne, Member

ATTEST:



Vaneen M. Ide, Auditor