

**CASS COUNTY COMMISSIONERS
NOVEMBER 21, 2016**

The Cass County Commissioners met at 9:00 a.m. in the Commissioner Hearing Room. Present were Jim Sailors, Ralph Anderson, Jeff LeDonne , Attorney Jeff Stanton and Auditor Vaneen Ide. Commissioner Jim Sailors opened the meeting with the Pledge of Allegiance.

MINUTES

Ralph Anderson made a motion to approve the minutes as presented, Jeff LeDonne seconded. The motion carried unanimously.

CLAIMS & PAYROLL

Jeff LeDonne made a motion to approve the claims and payroll as presented, Ralph Anderson seconded. The motion carried unanimously.

SHERIFF DEPARTMENT

Sheriff Randy Pryor appeared before the Commissioners with his monthly report. The Sheriff reported that the current inmate population is currently down. The following is the current Sheriff report:

PRISONER BOOKINGS	131
PRISONERS RELEASED	131
MILES TRANSPORTING PRISONERS	835
MEALS SERVED TO PRISONERS	14,144
OFFICER PATROL MILES	32,651
TRAFFIC WARNINGS ISSUED	94
TRAFFIC ARRESTS/CITATIONS	86
DWI/OWI ARRESTS	2
CRIMINAL ARRESTS	26
ACCIDENT INVESTIGATIONS	50
PROPERTY DAMAGE	42
PERSONAL INJURY	7
FATALITIES	1
RESERVE OFFICER HOURS	NOT AVAILABLE
CIVIL PROCESS MILEAGE	1,307
CIVIL PROCESS PAPERS SERVED	398

Sheriff Pryor made a request to replace 2 part-time corrections officers. Ralph Anderson made a motion to approve the replacement of 2 part-time corrections officers, Jeff LeDonne seconded. The motion carried unanimously.

I.T. DEPARTMENT

Cj Gilsinger appeared before the Commissioners and presented his monthly report. Late October and the first part of November was spent working on the election. The election went very well, with very few issues.

The Assessor's office server was at the top of the list for replacement. After speaking with the software vendor we were able to virtualize their existing server and save about \$10,000.00. Eli took on this project while Cj was busy with election projects.

Cj spent some time working with the jury draw. After the jury pools were created, Cj mail merged name and address information on the court questionnaires and had them all printed and delivered to the Clerk's office.

Elias stayed very busy this month dealing with help ticket and phone support while Eli and Cj were out working with election and the assessor's server. Elias also spent some time this month removing hard drives from old surplus machines and preparing them for recycling, in order to make room in our storage room.

Finally after several months of working with a fiber company, an agreement with the County to include the Highway Garage, EMA , Family Opportunity Center and France Park's office computers on the the county network through a fiber connection. This plan will allow for data backup across county locations as well as improved phone and data performance, and doing away with unreliable internet connections. County attorney Jeff Stanton has reviewed the contract with Metronet. The contract will be for 72 months. Ralph Anderson made a motion to approve the contract with Metronet for 72 months, Jeff LeDonne seconded. The motion carried unanimously.

Cj Gilsinger requested that the following items be declared surplus:

- 7-HP Desktop Computers
- 2- Sony DVD Players
- 1 – Ricoh MP201 all in One Unit (That was destroyed in the Jail)
- 4- Dell Inspire Laptops
- 4-HP Compaq Laptops
- 10- Dell Poweredge Servers
- 4 -Lexmark Dot Matrix Printers
- 3- Firepod Mixers
- 7- Netgear Wireless Access Point
- 1 Cannon DR-3080 Scanner
- Treasurer's Office
- 3- Calculators
- 1 Electric Typewriter
- 1 Credit Machine
- 1 Check Sorter

Ralph Anderson made a motion to declare the items as surplus, Jeff LeDonne seconded. The motion carried unanimously.

MAINTENANCE DEPARTMENT

Richard Gundrum appeared before the Commissioners with the monthly maintenance report. Richard reported that the check from the insurance company was received for the damages caused by a lightning strike on August 28th. The check was issued in the amount of \$13,389.00 and the damages were in the amount of \$15,889.00. The insurance paid everything but the \$2,500.00 deductible.

Richard met with the vendor in regards to options for security doors for the west entrance of the Government building. An order was placed for security hardware and badge readers for the west entrance. This should be installed around the 17th of December.

The flag pole was rebuilt at the Jail. Work on updating the building security controls software at the Jail continues. Richard is looking at quotes and proposals. The Highway Department cut trees down around the generator and the area was sowed to grass. The generator was cleaned and painted. The sink hole in the Jail parking lot was repaired by Deichman and the lot was sealed and restriped. Fuel was also ordered for the generator at the Jail.

The area at 4th and Broadway is complete with the new Memorial Wall and will be the center of the November 11th Veterans Day Parade. LMU will move power lines back to the north side of Court Street; this should take place on December 3rd.

HEALTH DEPARTMENT

Serenity Alter appeared before the Commissioners with the monthly Health Department report. For the month of October, nine routine vaccination clinics were held and one children's flu day was also done. The nurses traveled to Area Five to administer 58 flu vaccines for the children who attend Head Start. Adult flu vaccines were done on a walk-in basis during immunization clinics. There were 275 patients seen or routine immunizations with 600 vaccines given. There were also 96 doses of flu vaccine given to adults.

During the month of October the Vital records department printed 105 certified birth certificates and 25 free certified birth certificates. There were 166 certified death certificates issued. 2 genealogy searches and 1 paternity affidavit were completed.

Mike Collins and Dan Musselman completed 24 routine restaurant inspections. There were 4 inspections; one due to complaint and 3 pre-operational restaurant inspections were done. Mike and Dan were called out to 33 environmental calls.

Serenity and Nichole attended the Indiana Vital Records Association Conference at Ball State. Elizabeth Bennett has resigned. Serenity requested permission to fill the part-time position left by Elizabeth's resignation. Ralph Anderson made a motion to approve the request to fill the part-time position, Jeff LeDonne seconded. The motion carried unanimously. Serenity requested the Commissioners allow the staff to do Facebook updates for the Health Department. Jeff LeDonne made a motion to allow the Health Department staff to do Facebook updates to the Health Department Facebook page, Ralph Anderson seconded. The motion carried unanimously.

CASS COUNTY ECONOMIC DEVELOPMENT

Christy Householder appeared before the Commissioners and presented a Brownfield Cooperative Agreement. The agreement will be between Cass County Board of Commissioners, Miami County Board of Commissioner, Miami County Economic Development Authority and the City of Peru.

The Coalition recognizes the need exists for regional cooperation in the development and use of the blighted and underutilized properties within their communities, in order to promote the general health, welfare of its citizens and to advance economic development across the region.

Ralph Anderson made a motion to accept the agreement as presented, Jeff LeDonne seconded. The motion carried unanimously.

PUBLIC COMMENTS & ADJOURN

Ralph Anderson announced that the dedication for the updated Government Center will be held on December 11th at 2:00 p.m.

There were no further public comments. Jeff LeDonne made a motion to adjourn, Ralph Anderson seconded. The motion carried unanimously.

EEL TOWNSHIP TRUSTEE APPEAL

This meeting was held immediately after the regular Commissioners meeting. Present were Mike Fincher, Missy Howell, Heather Gano, Jim Sailors, Ralph Anderson, Jeff LeDonne , Attorney Jeff Stanton and Auditor Vaneen Ide.

Mike Fincher, Eel Township Trustee, and Missy Howell presented the appealed cast to the Commissioners. The Commissioners reviewed the paperwork. Heather Gano, the petitioner to appeal the Eel Township Trustees ruling, presented her side to the Commissioners.

After some additional questions concerning the appeal, Ralph Anderson made a motion to uphold the Eel Township Trustee's denial of assistance, Jeff LeDonne seconded. The motion carried unanimously.

The meeting was adjourned.



Jim Sailors, President



Ralph Anderson, Vice President



Jeff LeDonne, Member

ATTEST:



Vaneen M. Ide, Auditor