

**CASS COUNTY COMMISSIONER  
DECEMBER 19, 2016**

The Cass County Commissioners met at 9:00 a.m. in the Commissioner Hearing Room. Present for the meeting were President Jim Sailors, Vice President Ralph Anderson, Member Jeff LeDonne, Attorney Jeff Stanton and Auditor Vaneen Ide.

President Jim Sailors opened the meeting with the Pledge of Allegiance.

**MINUTES**

Ralph Anderson made a motion to approve the minutes as presented, Jeff LeDonne seconded. The motion carried unanimously.

**CLAIMS & PAYROLL**

Jeff LeDonne made a motion to approve the claims and payroll as presented, Ralph Anderson seconded. The motion carried unanimously.

**I.T. DEPARTMENT**

Cj Gilsinger appeared before the Commissioners and presented the monthly I.T. Department report for the month of November. Cj spent most of November picking a system to use for our new computer rollout for next year. This year more vendors were included in the quote process. IT Savvy was the company chosen. The I.T. Department ordered 40 computers, 9 laptops, 1 server and a new SAN (Storage Array Network) to prepare for the new roll out process for 2017.

In November I.T. purchased a new SAN to have installed in our annex building server room. This will allow us to not only expand our virtual environment, it will also allow for us to move data over and continue productivity in the event that our current SAN were to fail for any reason.

In November the I.T. Department worked to get phones prepared for the new clinic provider. The fiber contract has been submitted to Metronet and now we are working with them to get everything arranged for the upcoming install. We are also in the final process of synchronizing our email and Active directory services.

Cynthi Clements, from the Century Career Center, has contacted CJ inquiring as to whether the I.T. Department would be interested in having an intern next semester. There is a young man from Caston High School that is interested in pursuing a career in the I. T. field. He would intern for an hour and a half each day that school was in session. Ralph Anderson made a motion to approve the internship through the Century Career Center, Jeff LeDonne seconded. The motion carried unanimously.

Cj also presented a list of items to be declared surplus:

- 2- Firepod mixer
- Box of keyboards
- Box of mice
- Dell poweredge server
- 2 linksys outdoor A/Ps
- 1 outdoor antenna
- 1 laptop

Ralph Anderson made a motion to approve the items as surplus, Jeff LeDonne seconded. The motion carried unanimously.

**MAINTENANCE DEPARTMENT**

Richard Gundrum appeared before the Commissioners and presented his monthly report. Ameresco presented a report to the County from their inspection that was done in September. The County is reviewing the report. Richard placed, ordered and received paper and housekeeping supplies for 2017. Richard coordinated with the Auditor's office on the installation of floor tile and carpet. The

tile was stripped and waxed. Building plaque for the lobby was installed. The painting, ceiling, carpet and storage racks for the new Commissioner's supply room is almost complete. Cabinets, counter top and sink for the Bi-Centennial room have been purchased. The work for lowering the bench for Superior Court I is completed. The southeast security elevator has been repaired.

Work Release has had the water tempering valves and shower valves in the men's dorm replaced. The men's dorm stainless walls are complete and floor grouted. There are issues with the electrical disconnects that are not accessible at Work Release.

The Annex Storage Building received quote for a new bathroom and it is scheduled for this winter. Richard is coordinating to bring a storage container into the building to store maintenance tools and supplies.

There was a major water leak in the basement of the Family Opportunity Center. The water was shut off to the Work Release barn. Currently Richard is seeking quotes for plumbing repairs. Work is scheduled to update the plumbing and electric as well in January.

Work on the Government Building and Jail is 95 to 98 percent complete. Richard is currently working on punch lists.

Richard presented a list of items to be declared surplus:

- 7- broken chairs
- 39- bed mats
- 1-electric fan(broken)
- 1-tv (broken)
- 1-coffee maker (element out)
- 61-plastic tote lids
- 1-empty cabinet
- 17 -plastic totes of junk clothes (delivered to the Cass County Animal Shelter)
- 16-orange bags of junk pants and shirts
- 3- dishwasher racks
- 26 new air handler filters (16 inch x 25 inch x2 inches, going into inventory at Government Building)

Ralph Anderson made a motion to approve the items as surplus, Jeff LeDonne seconded. The motion carried unanimously.

Ralph Anderson thanked Richard for all of the work put into preparing the Bi-Centennial Room for the dedication.

#### SHERIFF DEPARTMENT

Sheriff Randy Pryor presented the Sheriff's Department report for the month of November. Sheriff Pryor reported the Jail population as of this morning was at 132.

PRISONER BOOKINGS	126
PRISONERS RELEASED	150
MILES TRANSPORTING PRISONERS	2,028
MEALS SERVED TO PRISONERS	12,443
OFFICER PATROL MILES	28,501
TRAFFIC WARNINGS ISSUED	256
TRAFFIC ARRESTS/CITATIONS	204
DWI/OWI ARRESTS	5
CRIMINAL ARRESTS	42
ACCIDENT INVESTIGATIONS	57
PROPERTY DAMAGE	48
PERSONAL INJURY	9
FATALITIES	0
RESERVE OFFICER HOURS	Not Available
CIVIL PROCESS MILEAGE	2,028

Sheriff Pryor thanked Jeff Smith for the good job the Highway Department did on the roads this past weekend. Commissioner Jim Sailors also thanked Jeff Smith and his department for the great job they did this past weekend on the roads. Jim stated you could tell the difference at the county lines.

#### HIGHWAY DEPARTMENT

Jeff Smith appeared before the Commissioners in regards to the bids received for the Highway that were opened at the December 5<sup>th</sup> meeting. Ralph Anderson made a motion to accept all bids, Jeff LeDonne seconded. The motion carried unanimously.

#### AMEND ANIMAL CONTROL ORDINANCE

Attorney Jeff Stanton presented the Commissioners an amendment to the Ordinance for Animal Control. The permit fees are to be collected through the Treasurer's office. This amended ordinance will also be presented to the Council for their approval. Ralph Anderson made a motion to approve the amended ordinance, Jeff LeDonne seconded. The motion carried unanimously.

#### APPOINTMENTS

The following appointments were made by the Commissioners:

<b>Airport Authority</b>	Steve Plank
<b>Alcoholic Beverage Board</b>	Tim Young
<b>Cass County Animal Control Board</b>	Kathy Patty
	Roger Kunkle
	Cheryl Oliver
	Shari Deardorff
	Craig "Augie" Kennell
<b>Cass County Fire District</b>	Mike Simms
	Dave Patty
<b>Cass County Plan Commission</b>	Fred Seehase
	Stacy Odom
	Mike Kinsey
<b>Cass County Public Defender Board</b>	Jody Mallott
<b>Convention, Visitor, &amp; Tourism Commission</b>	<del>Ervin Desai</del> <i>Resigned</i>
<b>County Redevelopment Commission</b>	Carmen Jones
	Duane Sailors
	Dave Arnold
<b>EMA Advisory Council</b>	Rocky Buffum
	Phil Rains
	Wally Bennett
	Ryan Deitrich
<b>Board of Health</b>	Chris Ciotta
<b>Industrial Park Board</b>	Arden Cramer
<b>Logansport Library Board</b>	Jenny Kistler
<b>Royal Center/Boone Twp. Library Board</b>	Richard Cottrell
<b>Walton/Tipton Twp. Library Board</b>	Matt Benner
<b>Northcentral Indiana Economic Development Regional Planning</b>	Jim Sailors
	Christy Householder
	Dave Kitchel
<b>PTABOA Board</b>	Tom Scheetz

**Region Four Workforce  
Development Board**

Dave Patty  
Eric Johnson

Ralph Anderson made a motion to approve all of the appointments as presented, Jeff LeDonne seconded. The motion carried unanimously.

**PUBLIC COMMENTS & ADJOURN**

Ralph Anderson extended his thanks to the Auditor for a great job, as a former Council member and as a Commissioner. Attorney Jeff Stanton also extended his thanks to the Auditor also for assisting him during his first year as county attorney. The Commissioners all thanked the Auditor for 8 years of service to Cass County.

There were no further public comments. Ralph Anderson made a motion to adjourn, Jeff LeDonne seconded. The motion carried unanimously.



Jim Sailors, President




Ralph Anderson, Vice President



Jeff LeDonne, Member

ATTEST:



Vaneen M. Idé, Auditor