

PLANNING DEPARTMENT

LOGANSPORT/CASS COUNTY/WALTON

December 3, 2014

Re: Cass County Contractor's Registration

Dear General Contractors and Sub-Contractors,

In December 2013, the Cass County Commissioners passed the Contractor's Registration Ordinance # 2013-14 which requires General Contractors who are engaged in site preparation, construction, demolition, alterations, repair or maintenance of building sites, building and structure and Subcontractors who are engaged in electrical services, heating and cooling services, plumbing services, and signage services within the unincorporated County of Cass, Indiana to be a registered contractor with Cass County. Such registration shall be entitled to a person, partnership, or corporation if the following requirements are met:

(A) The attached application is filled out and submitted with the following:

1. The "Registration" fee of \$50 for General Contractors and \$25 for Sub-Contractors;
2. Proof of Insurance for: \$1,000,000.00 (One Million Dollars), for any occurrence relative to which there is an injury or death to one or more persons; and \$500,000 (five hundred thousand dollars) for any occurrence relative to which there is damage to property.

(B) The person, partnership, or corporation has not had a "Contractor Registration" issued under Ordinance 2013-14 suspended or revoked within one year of the application date; and

(C) The partnership has not had a partner or the corporation has not had an officer who has had a "Contractor Registration" issued under Ordinance # 2013-14 suspended or revoked within one year of the permit application date.

The "Contractor Registration" is non-transferable and maybe good for up to a one (1) year. Initial "Registrations" may occur throughout the year, but renewals will be due January 1 of each year following initial "Registration".

The County of Cass Board of Commissioners may suspend the "Registered Contractor" issued under Ordinance # 2013-14 to any person, partnership, or corporation if they meet one of the entries under Section 6 of the Ordinance.

If you have any question regarding this information please don't hesitate to call our office. You may reach me at (574) 753-7775 or email arin.shaver@co.cass.in.us for any additional information.

Sincerely,



Arin Shaver, AICP
Executive Director
Logansport/Cass County/Walton
Planning Department

Logansport/Cass County/Walton Planning Department
200 Court Park, Room 306
Logansport, IN 46947
Ph: 574-753-7775
Fax: 574-753-7401

FOR OFFICE USE ONLY:

Date Registration Filed: _____

Contractor's Registration Application (Ordinance # 2013-14)

This application must be completed and filed with the Logansport/Cass County/Walton Planning Department in accordance with Ordinance # 2013-14.

Contractor's/Sub-Contractor's Name:

Legal Business Status:

Address:

Telephone Number:

A person, partnership, or corporation shall be entitled to receive a "Contractor Registration" as a contractor in the County of Cass if the following requirements are met:

(A) This application been submitted with the following:

1. The "Registration" fee of \$50 for General Contractors and \$25 for Sub-Contractors;
2. The contractor provides proof of insurance for: \$1,000,000.00 (One Million Dollars), for any occurrence relative to which there is an injury or death to one or more persons; and \$500,000 (five hundred thousand dollars) for any occurrence relative to which there is damage to property.

(B) The person, partnership, or corporation has not had a "Contractor Registration" issued under Ordinance # 2014-13 suspended or revoked within one year of the application date; and

(C) The partnership has not had a partner or the corporation has not had an officer who has had a "Contractor Registration" issued under Ordinance # 2013-14 suspended or revoked within one year of the permit application date.

The "Contractor Registration" is non-transferable and maybe good for up to a one (1) year period. Initial "Registrations" may occur throughout the year, but renewals will be due January 1 of each year following initial "Registration".

The County of Cass Board of Commissioners may suspend the "Registered Contractor" issued under Ordinance # 2013-14 to any person, partnership, or corporation if they meet one of the entries under Section 6 of the Ordinance.

By my signature, I acknowledge the above information and attached insurance, to my knowledge and belief, are true and correct.

Applicant's Signature: _____