

CASS COUNTY FIRE DISTRICT NO. 1
MEETING MINUTES
January 4, 2017

CALL TO ORDER

The Cass county Fire District #1 Board met at 6:30 p.m. at the Cass County Fire District 1 Station at 1444 Holland Street, Logansport, Indiana. Meeting was called to order by Chairman Michael L. Sims. Board members present were Michael L. Sims, Chairman; David Patty, Vice Chairman; Jeff Asselin, Member at Large; and Bridget Enyeart, Fiscal Officer.

ELECTION OF OFFICERS

Jeff Asslin made a motion to nominate Michael L. Sims as Chairman. Dave Patty seconded.

Motion passed 3-0.

Michael L. Sims made a motion to nominate David Patty as Vice Chairman. Jeff Asslin seconded.

Motion passed 3-0.

MINUTES

Meeting Minutes of December 2016 were read and submitted for approval. Dave Patty made a motion to accept the minutes. Jeff Asslin seconded the motion. **Motion passed 3-0.**

TREASURER'S REPORT/PAYMENT OF CLAIMS

Treasurer's Report was not given by the Fiscal Officer, Bridget Enyeart. Bridget indicated a report will be given once 2016 has been closed out of the system. 2016 cannot be closed until the Annual Report is completed and submitted to the State of Indiana in the Gateway.

Total Claims were reviewed by Board members as submitted. Jeff Asselin made a motion to accept the Treasurer's Report and all claims submitted for payment, Dave Patty seconded. **Motion passed 3-0**

FIRE CHIEF'S REPORT

1. Run report was given by Fire Chief Pat Bell.
2. Maintenance and service repairs needed were discussed as well as facility improvement projects for the year.
3. Carpet, mattresses and replacement recliner chairs have been ordered.
4. Discussion was held regarding adding an in-house speaker system. Firemen were advised to get an estimate of costs and submit to the Board for approval.

Jeff Asselin made a motion to accept Fire Chief's Report as given. Mike Sims seconded the motion. **Motion passed 3-0.**

ANNUAL REPORTS

Fiscal Officer, Bridget Enyeart indicated she will complete and file the 100-R, Debt Management Report, Indiana Sales Tax Report for 2016, issue 1099's and report to IRS, and the Other Post Employment Benefits Report by January 31, 2016. The Annual Report will be submitted to the Board in draft for approval at the February 1, 2017 meeting.

PUBLIC COMMENTS

None

Next Meeting

Next meeting will be held on February 1, 2017 at 6:30 p.m.

MEETING ADJOURNMENT

Mike Sims made a motion to adjourn the meeting at 6:50 pm. Jeff Asslin seconded. **Motion passed 3-0.**

Respectfully submitted,

Bridget I. Enyeart, Fiscal Officer