

CASS COUNTY FIRE DISTRICT #1
MEETING MINUTES
January 24, 2018

Call to Order

The Cass County Fire District #1 (CCFD1) Board met at 6:30 p.m. at Cass County Fire District 1 Station at 1444 Holland Street, Logansport, Indiana. Meeting was called to order by Michael L. Sims, Chairman. Members present were: Michael L. Sims, Chairman; Dave Patty, Vice Chairman; Jeff Asselin, Member at Large; and Bridget Enyeart, Fiscal Officer/Secretary.

Election of Officers

Jeff Asselin nominated Michael L. Sims as CCFD#1 Chairman of the Board for 2018. Dave Patty seconded. **Motion passed 3-0.**

Jeff Asselin nominated David Patty as CCFD#1 Vice-Chairman of the Board for 2018. Mike Sims seconded. **Motion passed 3-0.**

Minutes

Meeting Minutes of December 6, 2017, were reviewed. Mike Sims made a motion to accept the minutes. Dave Patty seconded the motion. **Motion passed 3-0.**

TREASURER'S REPORT/PAYMENT OF CLAIMS

Treasurer's Report was given by Fiscal Officer, Bridget Enyeart. Rainy Day Fund \$102,436.33; Building Debt Fund \$16,543.30; County Emergency Loan Fund \$21,755.09; Fire General Fund \$833,450.53; Cumulative Fire Fund \$41,006.22. Checking Balance \$396,698.73. Savings Account Balance \$618,492.74. Total funds available \$1,015,191.47. Transaction register for 2017 was distributed to all board members with year end fund balances. Total Claims submitted. David Patty made a motion to accept the Treasurer's Report and all claims submitted for payment, Jeff Asselin seconded. **Motion passed 3-0**

FIRE CHIEF'S REPORT

1. Run report was given.
2. Maintenance and service repairs needed were discussed. The Board discussed replacement of fire apparatuses. The board cannot consider new purchase for 2018 as we have already gone through the 2018 budget process. If a purchase is made, we would have to ask the county and state for an additional appropriation. The board needs and idea of how much we are going to spend on the apparatus and we will tentatively review the purchase for 2019. Indiana Bond Bank has a program that we could potentially lease or purchase new equipment called Hoosier Equipment Lease Purchase (HELP). Fiscal Officers will get more information on the program and the fire chief will start researching estimated cost for replacement.

Jeff Asselin made a motion to accept the Fire Chief's Report. Dave Patty seconded the motion. **Motion passed 3-0.**

INTERNAL CONTROL POLICY AND CAPITAL ASSET POLICY

Internal Control Policy and Capital Asset Policy will be revised by Fiscal Officer and given to the Board in draft by the June 6, 2018 meeting. Implementation has been tabled until State Board of Accounts Audit is reviewed, and recommendations implemented into to final policy.

PUBLIC COMMENTS

None

MEETING ADJOURNMENT

Jeff Asselin made a motion to adjourn the meeting. David Patty seconded. **Motion passed 3-0.**

Respectfully submitted,

Bridget I. Enyeart, Fiscal Officer