

CASS COUNTY FIRE DISTRICT #1**MEETING MINUTES**

June 7, 2017

Call to Order

The Cass County Fire District #1 (CCFD1) Board met at 6:30 p.m. at Cass County Fire District 1 Station at 1444 Holland Street, Logansport, Indiana. Meeting was called to order by Michael L. Sims, Chairman. Member present were: Dave Patty, Vice Chairman; Jeff Asselin, Member at Large; and Bridget Enyeart, Fiscal Officer/Secretary.

Minutes

Meeting Minutes of May 3, 2017 were reviewed. Jeff Asselin made a motion to accept the minutes. Dave Patty seconded the motion. **Motion passed 3-0.**

TREASURER'S REPORT/PAYMENT OF CLAIMS

Treasurer's Report was given by Fiscal Officer, Bridget Enyeart. Rainy Day Fund balance \$86,528.97; Building Debt Fund Balance \$1,975.92; County Emergency Loan Fund \$1,249.07; Fire General Fund \$106,684.21; Cumulative Fire Fund \$16,956.16. Checking Balance \$30,000.00. Savings Account Balance \$183,394.33. Total funds available \$213,394.33. Total Claims submitted were reviewed in the amount of \$362,719.66. Jeff Asselin made a motion to accept the Treasurer's Report and all claims submitted for payment, Dave Patty seconded. **Motion passed 3-0**

Bridget Enyeart, Fiscal Officer passed out a draft copy of the 5 year plan prepared by Peters Municipal Consultants complete the plan. Michael Sims made a motion to move forward with continuing to update the fiscal plan. Dave Patty seconded. **Motion passed 3-0**

FIRE CHIEF'S REPORT

1. Run report was given.
2. New maintenance and service repairs needed were discussed.
3. Back-up generator at the fire station. Tabled
4. Roof leak – not fixed, need to investigate when rains to find source of leak. —
5. Need more competing quotes for furnace.
6. Status of Door Decals – need estimate for project. —
7. Inventory – Bridget working on spreadsheet and labels to be placed on items – will have ready by October meeting – going to check with IT/Cass County for Auto Scanner.

CONTRACTS AND BUDGET 2018

2018 Contracts were signed for NWVF, Royal Center and Harrison Township. Need to get Twelve Mile Contract and Washington Twp Contract. Budget will need completed in the Gateway before Friday July 21, 2017. This is when we will be holding our budget workshop meeting with Miranda/DLGF in Monticello, IN at 3:15 pm. Regularly scheduled budget workshops are in August and the Fiscal Officer will be unable to attend at that time.

PUBLIC RECORDS

Email was presented to the Board by Fiscal Officer from Attorney Steve Buschmann indicating a Volunteer Fire Department may be subject to Public Records Request. Generally private contractors are not, but Volunteer Fire Departments are because they directly provide a public service to a government entity and is mostly funded by a government entity.

EXECUTIVE SESSION

The Board will meet in Executive Session with New Waverly Volunteer Fire Department's Board to further determine issues relating to employment of firemen and benefits. Final benefit determination will be voted on in a public meeting before September 2017. Notice will be posted 48 hours in advance of meeting.

PUBLIC COMMENTS

None

MEETING ADJOURNMENT

Michael Sims made a motion to adjourn the meeting at 8:06 p.m. Jeff Asselin seconded. **Motion passed 3-0.**

Respectfully submitted,
Bridget I. Enyeart, Fiscal Officer