

**MINUTES**  
**CASS COUNTY PLAN COMMISSION**  
**Tuesday, December 6, 2016**

Jenny Clark, President, called the regular meeting of the Cass County Plan Commission to order at 8:30am in the Commissioners Hearing Room on the 2<sup>nd</sup> floor of the Cass County Government Building.

**ROLL CALL:**

Members present: Jenny Clark, George Stebbins, Krista Pullen, Jim Donato and Stacy Odom

Member absent: Jim Sailors, Mike Kinsey, Fred Seehase and 1 member to be appointed

Staff present: Arin Shaver, Ralph Koppe, Jeff Stanton, legal counsel and Peggy Dillon.

Public in attendance: Dan Musselman and Victor Lopez

**ACTION ON MINUTES:**

Minutes of November 1, 2016 were presented. Mr. Odom motioned to approve as presented. Mr. Donato seconded the motion and all were in favor.

**PUBLIC HEARING:**

None

**REPORTS:**

None:

**OLD BUSINESS:**

Unsafe Properties:

*1547 Fitch Street - Crowder:* Mr. Koppe showed a current picture and explained that no work has been done and it is getting worse. Mr. Koppe stated that staff would recommend moving forward with demolishing the back side and put tarp on the roof with the cost not exceeding \$3000. Mrs. Clark asked if the owner has been in contact with staff and Mr. Koppe stated not for several months. Mr. Stebbins asked if the house is worth saving and Mr. Koppe stated no. Mr. Stebbins stated his concern that demolishing only part of the house would not be safe and a complete demolish would be better. A discussion followed on the cost of a partial or complete demolition.

Mr. Odom suggested getting estimates for a complete demolition; send a letter to the owner explaining this and bring the estimates to the January Plan Commission meeting. Mr. Stebbins motioned to obtain estimates and bring to the next meeting for a vote. Mr. Odom seconded the motion and all were in favor.

*1682 N. 50 E. - Lopez:* Mr. Koppe explained that progress is being made slowly and showed a picture of the new roof that has been installed. Mr. Stebbins recommended giving the owner more time to continue working on this property. Mrs. Shaver stated that we could bring this forward in January, then give an additional extension of 60 days at that time.

Mr. Victor Lopez stated that he understood that this property will be re-inspected and will continue to work on the house. Mr. Stebbins motioned to extend this order until the January 3, 2017 meeting. Mr. Odom seconded the motion and all were in favor.

NEW BUSINESS:

Bylaws Revision:

Mrs. Shaver introduced some changes to the bylaws concerning the process that interested parties will be notified for Rezone, Development Plan Review and Subdivision petitions. The Commission discussed the issue and Mrs. Shaver stated these changes will be presented at the January meeting for review.

FLOOR IS OPEN TO THE PUBLIC:

Mrs. Clark asked for questions or comments from the public, there were none.

ADJOURNMENT:

There were no further questions and the meeting was adjourned at 8:44am December 6, 2016.

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CCPC Officer

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Peggy Dillon, Recording Secretary