



**TO OBTAIN A CERTIFIED COPY OF A BIRTH
RECORD IN
CASS COUNTY THE RELATIONSHIP MUST BE:**

- INDIVIDUAL WHO IS NAMED ON THE BIRTH RECORD. INDIVIDUAL MUST BE 18 YEARS OF AGE OR OLDER.
- BIOLOGICAL MOTHER WHO IS NAMED ON THE INDIVIDUALS' RECORD.
- BIOLOGICAL FATHER MUST BE LISTED ON RECORD.
- BIOLOGICAL GRANDMOTHER OR GRANDFATHER MUST SHOW PROOF OF RELATIONSHIP TO AT LEAST ONE PARENT NAMED ON RECORD.
- BIOLOGICAL BROTHER OR SISTER MUST BE 18 YEARS OF AGE OR OLDER, WITH PROOF OF RELATIONSHIP TO AT LEAST ONE PARENT.
- BIOLOGICAL CHILD (OVER THE AGE OF 18) OF INDIVIDUAL NAMED ON RECORD MUST SHOW PROOF OF RELATIONSHIP.
- SPOUSE WITH A NOTARIZED AFFIDAVIT REQUESTING CERTIFIED COPY OF SPOUSES BIRTH RECORD AND PROOF OF MARRIAGE.
- COURT APPOINTED LEGAL GUARDIAN; MUST HAVE GUARDIANSHIP PAPERS WITH SEAL.

THE RELATIONSHIP AND ID REQUIREMENTS LISTED ON THE WEBSITE AND IN THIS BOOK ONLY APPLIES TO CASS COUNTY.