

Cass County
Emergency Management Advisory Council (EMAC)
Meeting Minutes
January 5, 2022

The Cass County EMAC met at 7pm at the Offices of the Cass County Emergency Management Agency (EMA), 1227 N SR 17, Logansport, IN 46947. The meeting was called to order by Ed Schroder, President.

MEMBERS PRESENT: Ed Schroder, Jeff Smith, Dan McDonald, Gary Chambers, Rick Bair, Tracy Williamson, Rocky Buffum, Phil Rains

STAFF PRESENT: Felicity Perez, Liz Troxell

MEMBERS OF THE PUBLIC: Mike Deitrich

A moment of silence was observed in memory of Director Alvin Beckman.

APPROVAL OF MINUTES

Minutes of the previous meeting were approved on a motion duly made and seconded.

OLD BUSINESS

GRANTS

The 2020 Emergency Management Performance Grant (EMPG) was approved and is awaiting the county auditors signature.

DISTRICT 4

Staff reports Sharon Gerlach from Indiana Department of Homeland Security (IDHS) visited and helped with end of year reporting to make sure nothing was missing or past due. To best of knowledge everything is up to date.

ANY OTHER OLD BUSINESS

At the last meeting we discussed reappointment of members whose terms were expiring. Ed Schroder checked on the county appointments and Rocky Buffum, Jeff Smith and Phil Rains were reappointed. We do not know the status of all the city, town and other reappointments. We will attempt to clarify before the next meeting.

At the last meeting we discussed review of the county emergency management ordinance and the number of positions required. We are not sure if action was taken. Ed Schroder to follow up with county attorney.

A contract was signed with Federal Field Services for maintenance of warning sirens. Technicians will be visiting to get all county sirens up and running.

NEW BUSINESS

UPCOMING MEETINGS/TRAININGS/EXERCISES

January 19th the Indiana Pipeline Awareness Association will be hosting a training event in Kokomo. An RSVP is needed. Office staff can assist with registration if needed.

ANY OTHER NEW BUSINESS

Felicity Perez requested permission to advertise Local Emergency Planning Committee (LEPC) and EMAC meeting dates in the media. No objections.

Felicity Perez noted EMA Meeting minutes were not being posted to the county website. Ed Schroder reported Leah in the Recorders office is the county webmaster and is the one that handles the posting. Perez to follow up.

Ed Schroder would like to have the reorganization of officers at the February meeting once we have more definition of our direction forward. No objections.

Discussion was held regarding the vacancy of the EMA Director position. Ed Schroder will communicate with the County Commissioners and County Human Resources to post the vacancy and begin collecting applications. It is the position of the EMAC to lobby for a full time director position. Ed Schroder asked who from the EMAC might be interested in serving on an interview committee; Phil Rains, Dan McDonald and Jeff Smith answered in the affirmative. A member asked what the pay range was. Those present believe it is between \$35,000 and \$39,000.

CLAIMS REPORT

Claims were presented in the amount of \$3,745.87 and were approved on a motion duly made and seconded.

QUESTIONS AND COMMENTS

Visitation for Alvin Beckman will be Saturday from 1-3pm at Gundrum Funeral Home. Lori Beckman has requested the truck Alvin drove to be there, Schroder to handle arrangements. Schroder is working on information for final 10-42 page, working on getting start date from Human Resources. Dan McDonald asked if the page would go out to all departments, Ed Schroder replied he believes so.

Liz Troxell reported the toilet in the bathroom is broken. Richard Gundrum has been contacted and is looking into a solution. He reached out to a plumber.

Felicity Perez reported the Weights and Measures position is vacant and she was told by Human Resources EMAC hires this position. We believe this is erroneous information as Weights and Measures is a separate office with a separate budget, EMA Staff just helped with processing of administrative duties. We will check and advise.

ADJOURNMENT

The next meeting is scheduled for February 2, 2022 at 7pm.

The meeting was adjourned on a motion duly made and seconded.

Respectfully submitted,
Rocky Buffum