

## CASS COUNTY COMMISSIONERS

January 6, 2020

The Cass County Commissioners met at 1:00 p.m. in the Commissioners Hearing Room. Present for the meeting were Jim Sailors, Ralph Anderson, Ryan Browning, Attorney Jeff Stanton, and Auditor Cheryl Alcorn.

Ralph Anderson opened the meeting with the Pledge of Allegiance.

**MINUTES** – Jim Sailors made a motion to approve the minutes, Ryan Browning seconded. The motion carried unanimously.

**CLAIMS & PAYROLL**- Ryan Browning made a motion to approve the claims and payroll as presented, Jim Sailors seconded. The motion carried unanimously.

**CASS COUNTY ECONOMIC DEVELOPMENT** – Christy Householder appeared before the Commissioners with the economic development report for the month of December.

Christy attended Economix Site Selector Conference in Charleston, South Carolina, met with 20 site selectors and met with Secretary of Commerce.

Christy reported the vertical assets report for the WHIN Broadband Grant includes 144 structures. Christy is preparing a location map indicating tall structures within the county.

**HEALTH DEPARTMENT** – Serenity Alter appeared before the Commissioners with the Health Department report for the month of December and end of the year totals. The Health Department held seven routine immunization clinics and one flu clinic for children. Adult flu vaccines were given on a walk in basis. There were 207 patients seen for routine immunizations and 486 vaccines were given during the month of December.

Serenity reported the following yearly totals: 2,791 patients were seen, 9,184 vaccines were given, 520 births, and 290 deaths.

For the month of December the Vital Records department received \$3,030 in document fees. Department printed 125 certified birth certificates and 28 free certified birth certificates, 174 certified death certificates, 2 paternity affidavit, and 0 genealogy searches.

Mike Collins and Chelsea Cates completed 51 restaurant inspections; 1 pre-operational, 2 complaints, and issued 98 food permits. Eight environmental inspections and 5 follow up lead inspections were completed. Dan Musselman completed for the month of December; nine environmental calls, five soil reports, five residential inspections and one commercial construction submitted for approval.

**HIGHWAY DEPARTMENT** – Jeff Smith appeared before the Commissioners with the Highway Department report for December and end of the year report. Jeff reported 126 miles of road work, seven large culvert projects were completed for the year. A storage barn was constructed to house equipment and trucks. Personnel worked 2750 man-hours of overtime for the year. Crews finished the culvert installation on 100 N at 700 E, with final asphalt patch this spring.

State projects on US 24 West at the Panhandle and Market Street Bridge Replacement were completed in December and open to traffic.

Jeff requested permission to prepare specs and advertise bids for two tandem axle dump trucks. Ryan Browning made a motion to approve request to advertise bids, Jim Sailors seconded. Motion carried unanimously.

**PARK DEPARTMENT** – Dana Hildebrand appeared before the Commissioners and presented the Park's year end results. The park brought in an estimated \$441,775.73 for 2019 in the following categories:

Gate Fees/Season Passes	\$97,258
Electric Camping	\$139,872
Primitive Camping	\$53,550
Long Term Camping	\$63,560
Cabin/Building Rental	\$8,567
Sleepy Hollow Event	\$1,610
Firewood	\$20,331
Camp Store	\$32,280
Concession	\$14,221
Disc Golf	\$2,902

Divers Den	\$4,695
Other	\$2,930

Dana reported the new cancellation policy resulted in \$3,000 in no-shows fees and \$2,000 in cancellation fees.

**PROSECUTOR** – Noah Schafer requested approval to fill vacancies of two (2) Deputy Prosecutors, a full time Discovery Clerk, and a part time office position.

Ryan Browning made a motion to approve the request to fill vacant positions, Jim Sailors seconded. Motion carried unanimously.

**SUPERIOR COURT II** – Judge Swaim requested approval to fill two (2) vacant full time court reporter positions.

Jim Sailors made a motion to approval request to fill vacant positions, Ryan Browning seconded. Motion carried unanimously.

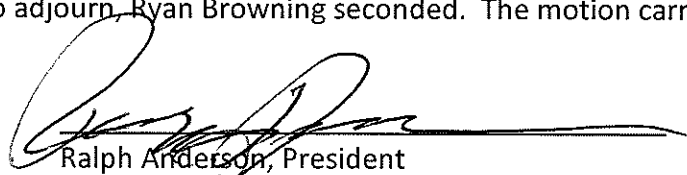
**APPOINTMENTS** – The following individuals were appointed:

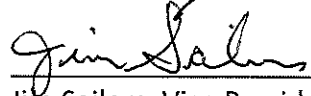
Convention, Visitor, Tourism Commission	Kendell McGuire	partial term	present to 12-31-2020
EMA Advisory Council	Rocky Buffum	2 yrs	1-1-2020 to 12-31-2021
Logansport Library Board	Elizabeth Billman	4 yrs	1-1-2020 to 12-31-2023
Logansport Plan Commission	Penny Bannon	4 yrs	1-1-2020 to 12-31-2023
	Judy Burkhart	4 yrs	1-1-2020 to 12-31-2023
PTABOA Board	Dave Schiever	1 yr	1-1-2020 to 12-31-2020
	Dave Patty	1 yr	1-1-2020 to 12-31-2020
Region 4 Workforce Development Board	Eric Johnson	1 yr	1-1-2020 to 12-31-2020
Wabash River Heritage	Arin Shaver	2 yrs	1-1-2020 to 12-31-2021
	Dana Hildebrand	2 yrs	1-1-2020 to 12-31-2021
Walton Plan Commission	Mac H. Martin	4 yrs	1-1-2020 to 12-31-2023
Industrial Park Board	Bill Cuppy	3 yrs	1-1-2020 to 12-31-2022
	Arden Cramer	1 yr	1-1-2020 to 12-31-2020

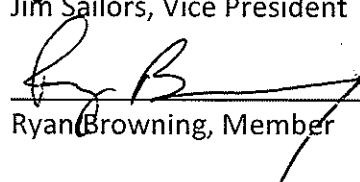
Jim Sailors made a motion to approve appointments as read, Ryan Browning seconded. Motion carried unanimously.


**PUBLIC COMMENT** – Allen Hanna, 4937 N CR 200 W, Logansport – Trees on neighbor’s property are in the electrical lines causing electrical outages at his home. Can the county do anything? Commissioners advised Mr. Hanna to contact the property owner; county will not cut down trees on private property.

**ADJOURNMENT** – Jim Sailors made a motion to adjourn. Ryan Browning seconded. The motion carried unanimously.

  
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 Ralph Anderson, President

  
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 Jim Sailors, Vice President

  
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 Ryan Browning, Member

ATTEST:   
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 Cheryl Alcorn, Auditor