

CASS COUNTY COMMISSIONERS

APRIL 4, 2016

The Cass County Commissioners met at 1:00 p.m. in the Commissioners Hearing Room. Present were Jim Sailors, Ralph Anderson, Jeff LeDonne, Attorney Jeff Stanton and Auditor Vaneen Ide. Commissioner Jim Sailors opened the meeting with the Pledge of Allegiance.

Jim Sailors requested that the agenda be amended to include the I.T. report. Ralph Anderson made a motion to approve the amending of the agenda to include the I.T. report, Jeff LeDonne seconded. The motion carried unanimously.

MINUTES

Ralph Anderson made a motion to approve the minutes from the regular Commissioner meeting as presented, Jeff LeDonne seconded. The motion carried unanimously.

Ralph Anderson made a motion to approve the minutes as presented from the special Commissioner meeting held on March 28th, Jeff LeDonne seconded. The motion carried unanimously.

CLAIMS & PAYROLL

Jeff LeDonne made a motion to approve the claims and payroll as presented, Ralph Anderson seconded. The motion carried unanimously.

CCED

Christy Householder appeared before the Commissioners and presented her monthly report. The road vacation was successful for the Conner Sawmill in the town of Walton. SUS has requested a tax abatement and the Cass County Council will review at their April 15th meeting. Christy suggested revisiting the possibility for a spec building in the near future, if it would prove cost efficient. Requests for a 50,000 square foot building seem to be the popular size.

HIGHWAY DEPARTMENT

Jeff Smith appeared before the Commissioners and presented the monthly Highway report. Jeff thanked the office coordinator Georgia Schroder for 17 years of service to the department. Georgia retired March 30th. Jeff also thanked Pat Brown and Max Long who have both joined Ron Reeser with 40 years of service.

There were two days of snow operations early in the month of March. Most of the attention will now be focused on gravel road maintenance in preparation for summer road work. The road assessment returned around 340 miles of road which could qualify for treatment. The current amount budgeted will only cover 90 miles of chip seal.

The bridge replacement project in Boone Township is moving forward. Bridge #19 on 900W near 900N is scheduled for replacement in the upcoming fall and winter months. This bridge spans the Oswalt ditch near its intersection with Hancock ditch. A couple of state bridge projects will impact traffic in the county. Joint replacement will begin soon on the US24 Glen Tanner bridges over the Wabash near Lewisburg. Traffic may be restricted to a single lane in each direction during this work, which should be completed by mid-June. US 24/35 at the west side of Logansport will also see bridge work, as deck replacement is planned for the ¼ mile bridge over the West Market Street at the Dunkirk exchange. This work is expected to start in mid-April and will involve crossovers with single-lane traffic in each direction. This work is scheduled for completion in mid-November.

Bids for dump trucks and beds have been reviewed and the recommendation is to award the low bid for each. Three chassis- Weirs International, \$78,400.00 each three bed packages- Terry Truck Equipment, \$46,950.00each. An optional underbody scraper for one truck – Terry Truck Equipment – \$12, 275.00. Ralph Anderson made a motion to approve the reviewed bids as presented, Jeff LeDonne seconded. The motion carried unanimously. Jeff Smith requested permission to prepare specs and

advertise bids for heavy equipment purchases budgeted for this year. Ralph Anderson made a motion to allow the bids for heavy equipment, Jeff LeDonne seconded. The motion carried unanimously.

Jeff Smith also requested some equipment be declared surplus. 1). A 19980 International 1724 truck chassis that previously served as the water truck.. The transmission needs work, but it otherwise runs and drives ok. The water tank was removed and placed on another truck. 2).Seven(7) mobile radios which no longer work and are good only for parts or recycling. Ralph Anderson made a motion to allow the property to be declared surplus, Jeff LeDonne seconded. The motion carried unanimously.

Jeff Smith had one more request; Jeff would like to fill the full time position of the office coordinator and a part-time office position. Ralph Anderson made a motion to allow the full time position to be filled and the part-time position, Jeff LeDonne seconded. The motion carried unanimously.

PARK DEPARTMENT

Dana Hildebrand appeared before the Commissioners and presented the monthly Park report. The park staff continues their work of removing dead ash trees from the park. The Emergency Radio Service has completed the installment of the booster for radios. All the radios have been programmed and are in good working order. The signal now reaches all the park property.

Dana also requested permission to fill a full time position at the Park. Jeff LeDonne made a motion to approve the request, Ralph Anderson seconded. The motion carried unanimously.

HEALTH DEPARTMENT

Serenity Alter appeared before the Commissioners and presented the monthly Health Department report. Twelve routine vaccination clinics were held as well as one children's flu clinic. There were 170 patients seen for immunizations and 434 vaccines given. Vital records continue to be busy with request for 149 birth certificates, of which 37 were free. There were 107 death certificates issued, 3 genealogy searches and 2 paternity affidavits were completed.

The Environmentalists continue to stay busy. Mike and Dan were called out to 13 environmental calls. Mike assisted in 4 Meth cases. There were 59 routine restaurant inspections, 1 follow up and 3 pre operational inspections were completed. There were 2 restaurant permits and 1 tattoo permit administered during the month of March. Liz Bennett is off with a broken foot and expected to be back to work sometime in April.

Amy Allen, the new Health Educator, contacted the Indiana Safe Sleep Program and was able to obtain 10 crib kits to distribute and educate Cass County residents on safe sleeping practices. Amy also researched and contacted organizations about car seat safety programs and criteria for implementing a car seat program in Cass County.

Dan Musselman completed 3 Soil Samplings reports in March. He also completed 3 Minimum Specs of OS Systems and permitted 1 OSS System. Dan attended the training course on Presby environmental to become certified in being able to complete and design a final inspection for systems.

WORK RELEASE

Dave Wegner appeared before the Commissioners and requested to hire 3 part-time corrections officers to fill vacated positions. Ralph Anderson made a motion to approve the request to hire 3 part-time corrections officers to fill vacated positions, Jeff LeDonne seconded. The motion carried unanimously.

E-911

Dan McDonald appeared before the Commissioners and apologized for missing the previous meeting held in March. Dan requested permission to fill 3 full time positions and two part-time positions. Two of the former full time employees requested to go to part-time. Ralph Anderson made a

motion to approve the two full time positions move to part-time and approved the hiring of 3 full time employees for E-911, Jeff LeDonne seconded. The motion carried unanimously.

CIRCUIT COURT

Judge Leo Burns appeared before the Commissioners and informed them, that the Courts would be seeking a grant for the Juvenile Detention Alternative Incentive. The funds will support a full time administrator for the grant monies. This position will only be in place as long as grant monies are available to fund the position. The grant application is due April 14th. Ralph Anderson made a motion to approve the application for the grant, Jeff LeDonne seconded. The motion carried unanimously.

I.T. DEPARTMENT

Cj Gilsinger appeared before the Commissioners and presented the I.T. report for the month of March. I.T. has been busy trying to keep ahead of planned power outages during construction at the Government Building. Elias has been using a new deployment plan for replacing computers and it is much quicker than in the past.

Cj and Eli have done some major network updates. The first update was with the fiber switch on our network. This took a lot of research on our end, as what we had been using was pretty old and we had never configured anything like this before. The project went over very smoothly and the new switch is functioning well.

We also worked on a Saturday to keep our servers up when they disconnected the generator power to install the new generator. Elias has spent a lot of time this month working on a new solution for the Work Release Center's information computer screens. They should be deployed by the first of April and should be a much needed improvement for them.

Cj informed the Commissioners that absentee voting was moved to the third floor of the Government Building, across from the Maintenance office. It is ADA accessible.

PUBLIC COMMENTS & ADJOURN

Dan McDonald announced that the Pioneer High School thespians would be performing "Into the Woods" this weekend at the school.

James Fawcett, 401 Greenlawn Drive, Logansport and Larry Wissinger, 2825 Perrysburg, Logansport appeared before the Commissioners. Mr. Fawcett addressed the Commissioners in regards to a recent tax sale and property Mr. Fawcett thought should not have been in the sale. The Commissioners are aware that this property is of concern. No action was taken.



Jim Sailors, President



Ralph Anderson, Vice President



Jeff LeDonne, Member

ATTEST:



Vaneen M. Ide, Auditor