

# CASS COUNTY COMMISSIONERS

## July 5, 2022

The Cass County Commissioners met at 1:00 p.m. in the Commissioners Hearing Room. Present for the meeting were Ryan Browning, Ruth Baker, Mike Stajduhar, Attorney Jeff Stanton, and Deputy Auditor Michelle Crain.

Ryan Browning opened the meeting with the Pledge of Allegiance.

**MINUTES** – Ruth Baker made a motion to approve meeting minutes, Mike Stajduhar seconded. The motion carried unanimously.

**CLAIMS & PAYROLL**- Ruth Baker made a motion to approve the claims and payroll as presented, Mike Stajduhar seconded. The motion carried unanimously.

**HEALTH DEPARTMENT** – Serenity Alter presented the monthly report for June. Health Department held 8 routine immunization clinics and 160 patients were seen with 372 vaccines given. Serenity reported an increase in positive lead cases.

Vital Records department received \$2,630 in document fees. The department printed 146 birth certificates, 147 certified death certificates, and 2 paternity affidavits.

Mike Collins completed 53 restaurant inspections, 3 pre-operational, and issued 43 food permits. Mike conducted one insect inspection, two environmental follow-up inspections, four swimming pool inspections, three tattoo salon inspections, and two lead follow up inspections. Dan Musselman completed 8 environmental calls, 14 soil reports, 4 new construction permit, 7 septic system permit, 12 residential septic location searches, and 8 requests to connect to existing OSS systems.

Serenity announced the Smith Street COVID Clinic will soon be closing. COVID appointments will be seen at the Health Department located on High Street. COVID testing and vaccines will be offered on Tuesdays and Wednesdays.

**EMS** – Brady Wiles presented the monthly report for June. EMS responded to 362 calls and provided 228 transports. Average response time was 1:10 with average scene time of 14:52.

Brady reported billable services provided include; 110 ALS and 107 BLS calls with 1,411 miles. Total amount billed for the month of June was \$249,564.

**HIGHWAY DEPARTMENT** – Jeff Smith presented the monthly report for June. Crews completed 66 centerline miles of chip seal and will begin pug mix asphalt paving.

Final phase of CR 400 S project is underway with projected completion in mid-October. CR 400 S is closed from SR 29 through the intersection with CR 175 W.

Jeff reported the new four-day work schedule is going well. Projects are completed in a day as a result of the extended daily hours. Favorable comments have been received from employees. Data is being compiled during the summer season to determine fuel cost savings resulting from a four-day work week.

**BID OPENING – BRIDGE JOINT REPAIR PROJECT – Bridge #116 over the Eel River at Hoover.**

Attorney Jeff Stanton opened and read aloud the following bids received:

**Milestone Contractors LP     \$62,613.72**  
**5250 Lower Huntington Road**  
**Ft. Wayne, IN 46809**

**LaPorte Construction Inc.     \$89,596.50**  
**PO Box 577**  
**LaPorte, IN 46352**

Ruth Baker made a motion to take bids under advisement, Mike Stajduhar seconded. Motion carried unanimously.

**PARK DEPARTMENT –** Dana Hildebrand presented the monthly report for June. An estimated revenue of \$124,618 was received for the month. The new water park, “Kingdom Splash Fest” is off to a good start. Live music performed by “Southern Rock Authority” was enjoyed during the second annual Blue Iron Motorcycle Club benefit held on Saturday, June 25<sup>th</sup>. The park has been at full capacity.

Dana presented for approval park design proposal agreement with Design Studio in the amount of \$27,6010. Proposal consist of expanding the park to include additional RV campground with full hook up sites and restrooms.

Ruth Baker made a motion to approve the park design proposal as presented, Mike Stajduhar seconded. Motion carried unanimously.

**CORONER –** George Franklin presented the following monthly reports for May and June.

CAUSE OF DEATH	May	June
NATURAL	6	9
COVID	0	1
VEHICLE	0	1
SUICIDES	0	0
HOMICIDES	0	0
DRUG OVERDOSE	2	1

SUSPICIOUS	0	0
JOB SITE	0	0
INFANT	0	0
TRANSPORTS	1	2
OUTSIDE ASSISTS	1	0
AUTOPIES	1	1

George reported drug overdose deaths have more than doubled since last year.

**DISPATCH E-911** – Tara Grigsby presented the monthly report for June.

911 Calls	1315
Admin Calls	5641
CAD Screens	268
Overtime	34 shifts

Tara reported the department is switching from APCO to PowerPhone for training and will be implementing “Total Response” a standardized call taking program.

Currently the department has two new hires in training and one new hire scheduled for processing next week.

**SHERIFF DEPARTMENT** – Sheriff Schroder requested approval to fill vacate part time building security position. Ruth Baker made a motion to approve request to fill part time position, Mike Stajduhar seconded. Motion carried unanimously.

Sheriff Schroder presented for approval Inmate Housing Agreement with Howard County. County Attorney Stanton suggested approval subject to his review.

Ruth Baker made a motion to approve the Inmate Housing Agreement upon County Attorney review, Mike Stajduhar seconded. Motion carried unanimously.

**SUPERIOR COURT II** – Request to create part time position. Ruth Baker made a motion to table the request, Mike Stajduhar seconded. Motion carried unanimously.

**SURVEYOR/PLANNING DEPARTMENT** – Josh LeDonne requested approval to fill vacate full time office position. Ruth Baker made a motion to approve the request to fill full time position, Mike Stajduhar seconded. Motion carried unanimously.

**BUILDING RENOVATIONS – BOT AGREEMENT** – Dustin Frye, Director of Construction Development BW Construction and representing RQAW Architect Design, presented final Build – Operate - Transfer Agreement for approval.

Jay Trauring, Preconstruction Director with BW Construction, reviewed the general scope of projects. Phase I will begin at 1616 Smith Street including roof replacement, interior renovations, install air handling units and generator. Phase II renovations will transform the current Health Department into a Probation Department. Phase III involves renovations for the Community Corrections Department; replacing the roof, additional isolation and counseling rooms, and office updates. Construction renovations will begin this July with projected completion by the end of June 2023. Overall costs of projects \$3,098,169.

Ryan Browning explained the American Rescue Plan will fund the renovation projects because the Health Department needs a facility to accommodate future medical pandemics. Health Department will move to new location on Smith Street with building renovations. Community Corrections needs isolation rooms for infectious inmates. In order to accommodate the additional rooms needed at Community Corrections the Probation Department currently housed in the same building will be relocated into the old Health Department facility. Renovations to the old Health Department will need to be made to accommodate Probation Department. Completion date schedule is included in the agreement, if the project is not completed as scheduled the construction firm will incur financial penalty.

Ruth Baker made a motion to approve the BOT Agreement as presented, Mike Stajduhar seconded. Motion carried unanimously.

**JAIL EXPANSION** – John Painter presented the following change orders for approval:

- 0290-3 Remove landscape bed along east wall replace with river rock. \$3,730.00

Ruth Baker made a motion to approve change order as presented, Mike Stajduhar seconded. Motion carried unanimously.

- 060-37 Install steel plate at base of outdoor coiling door, per State Jail Inspector. \$342.62

Ruth Baker made a motion to approve the change order presented, Mike Stajduhar seconded. Motion carried unanimously.

- 0710-8 Parapet rework at Door C202A to form stop on the roof. \$5,047.29

Ruth Baker made a motion to approve the change order as presented, Mike Stajduhar seconded. Motion carried unanimously.

- 1600-40 Conduit/wiring for roof cap ventilators, associated with RTU \$6,408.37

Ruth Baker made a motion to approve the change order as presented, Mike Stajduhar seconded. Motion carried unanimously.

- 0620-38 Lighting circuitry programming for the dress-out showers \$1,912.69
- 1600-41 Lighting circuitry programming for the dress-out showers \$1,308.81

Ryan Browning entertained a motion to send cost of change orders to the architects responsible for the lighting design mistake.

Ruth Baker made a motion to send the cost of change orders back to the architects for payment, Mike Stajduhar seconded. Motion carried unanimously.

**APPOINTMENT** – Ruth Baker made a motion to appoint John Brown to the Logansport Plan Commission, Mike Stajduhar seconded. Motion carried unanimously. Brown will serve a partial term previously held by Penny Bannon, term ending on December 31, 2024.

Ruth Baker made a motion to appoint John Wicker to the Logansport Cass County Airport Authority, Mike Stajduhar seconded. Motion carried unanimously.


**PUBLIC ANNOUNCEMENT & RECOGNITION** – Commissioner Baker recognized Bob Barr for his many years of service on the Logansport Cass County Airport Authority Board. Bob Barr appreciated the recognition and enjoyed his time serving on the board.


Commissioner Baker encouraged everyone to attend the County 4-H Fair next week.


Commissioner Browning acknowledge the County Highway Crew for the good job they did with chip seal projects, roadways have a smooth transition.

**PUBLIC COMMENT** – None

**ADJOURNMENT** – Ruth Baker made a motion to adjourn, Mike Stajduhar seconded. The motion carried unanimously.

  
\_\_\_\_\_  
Ryan Browning, President

  
\_\_\_\_\_  
Ruth Baker, Vice President

  
\_\_\_\_\_  
Michael W. Stajduhar, Member

ATTEST:   
\_\_\_\_\_  
Cheryl Alcorn, Auditor