

## CASS COUNTY COMMISSIONERS

August 3, 2020

The Cass County Commissioners met at 1:00 p.m. in the Commissioners Hearing Room. Present for the meeting were Ralph Anderson, Ryan Browning, Attorney Jeff Stanton, and Auditor Cheryl Alcorn. Jim Sailors was absent.

Ralph Anderson opened the meeting with the Pledge of Allegiance.

**MINUTES** – Ryan Browning made a motion to approve the meeting minutes of July 20, 2020, Ralph Anderson seconded. The motion carried unanimously.

**CLAIMS & PAYROLL** – Ryan Browning made a motion to approve the claims and payroll as presented, Ralph Anderson seconded. The motion carried unanimously.

**HEALTH DEPARTMENT** – Serenity Alter appeared before the Commissioners with the Health Department report for the month of June.

The Health Department held 24 routine immunization clinics. During this report period 269 patients were seen for immunizations with 714 vaccines given. COVID-19 testing is available Monday, Wednesday, and Thursday from 7:45 am to 9:45 am at 1616 Smith Street, in the previous Cancer Center facility.

Vital Records Department printed 107 certified birth certificates, 149 certified death certificates, 19 paternity affidavits, and 0 genealogy searches. Vital Records Department partnered with Logansport Memorial Hospital to provide Paternity Affidavits for patients unable to complete while in hospital due to the COVID restrictions. Affidavits were completed at the Health Department upon patient dismissal.

Mike Collins and Chelsea Cates completed 53 restaurant inspections; 4 pre-operational, 3 complaints, and issued 7 food permits. Four follow-up lead inspections, 1 follow-up meth inspection, and 4 Tattoo Salon inspections were completed. Dan Musselman completed 5 environmental calls, 7 soil reports, 5 residential inspections, 13 residential searches, and 5 OSS permits.

Serenity requested approval to apply for ISDH Grant available funding \$100,000 for all supplies needed to support a clinic up to 35 hours a week. Ryan Browning made a motion to approve grant proposal request, Ralph Anderson seconded. Motion carried unanimously.

**PARK DEPARTMENT** – Dana Hildebrand appeared before the Commissioners with the park department report for the month of July. Dana reported estimated revenue of \$144,194 for the month.

On July 4<sup>th</sup> the park provided entertainment and fireworks display. Due to COVID -19 restrictions the beach area is closed on the weekends for reservation campers only to avoid overcrowding and primitive camping limited to designated spots.

**HIGHWAY DEPARTMENT** – Jeff Smith appeared before the Commissioners with the Highway Department report for the month of July. Crews finished 73 miles of chip seal with recycled millings producing 10,000 tons of pug mix covering 6 miles of roadway.

Jeff reported surplus equipment sold at city auction for a net total of \$44,294. Jeff extended appreciation to Auctioneer Terry Rogers and the City of Logansport for allowing the department to participate.

Jeff requested the meeting minutes to reflect the term ‘emergency’ in the demolition of the old Cass Station Bridge. This term will expedite the permitting process for the USI contract approved at previous meeting. Ryan Browning approved the terminology ‘emergency contract’ needed for demolition permits to be reflected in meeting minutes, Ralph Anderson seconded. Motion carried unanimously.

**BID AWARD - COMMUNITY CROSSING RESURFING PROJECTS** – Jeff Smith recommended the lowest bid received for approval:

**Rieth-Riley Construction Co., Inc.**  
**3425 O’Farrel Road, Lafayette, Indiana      \$1,088,750**

Ryan Browning made a motion to approve bid as presented, Ralph Anderson seconded. Motion carried unanimously.

**CASS COUNTY ECONOMIC DEVELOPMENT** – Christy Householder appeared before the Commissioners with the economic development report for the month of July. Christy is working with North Central Economic Development Partnership consisting of six counties working towards a revolving loan with funding through the EDA CARES Act.

Economic Development Office received 11 APRA requests during the month of July.

Tax abatements were approved by County Council on Friday, July 17<sup>th</sup>.

**COMMUNITY CORRECTIONS** – Dave Wegner requested permission to fill two vacant part time correctional officer positions. Ryan Browning made a motion to approve the request to fill vacant positions, Ralph Anderson seconded. Motion carried unanimously.

**SUPERIOR COURT II** - Superior Court II requested permission to fill two vacant full time positions. Ralph Anderson made a motion to approve the request to fill both vacant positions, Ryan Browning seconded. Motion carried unanimously.

**JAIL EXPANSION PROJECT** – Joe Hoffman presented one change orders for approval. Removing existing concrete west of recreation door, install drain, and replace concrete.

Ryan Browning made a motion to approve job change order as presented, Ralph Anderson seconded. Motion carried unanimously.

**APPOINTMENTS** – Ryan Browning made a motion to appoint Gary Berkshire to the Plan Commission and the Building Corporation, Ralph Anderson seconded. Motion carried unanimously.

Berkshire will serve the partial terms of resigning member Mike Kinsey.

**TAX SALE – ONLINE** – Due to the COVID – 19 pandemic the September Commissioner’s Tax Sale will be conducted online. Sale will be held September 4th from 10:00 a.m. to 4:00 p.m. Payment will be due by certified check or cashier check in the overnight box or mailed overnight to the Treasurer’s Office by Wednesday, September 9<sup>th</sup> by 2:00 p.m. to be accepted.

Tax Sale notice will be conducted by SRI Services and properly advertised in the local newspaper and on county website. Tax Sale notice will contain registration information for the bid process.

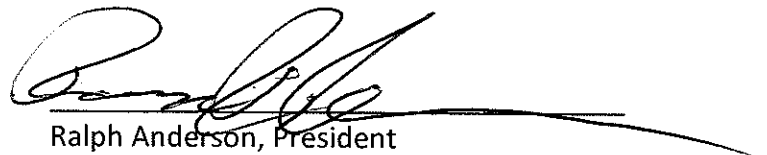
Ryan Browning made a motion to approve online Commissioners tax sale as presented, Ralph Anderson seconded. Motion carried unanimously.

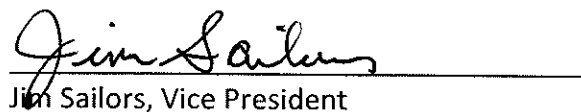
**PUBLIC COMMENT** – Ralph Anderson instructed residents to state their name and address and comments will be limited to three minutes.

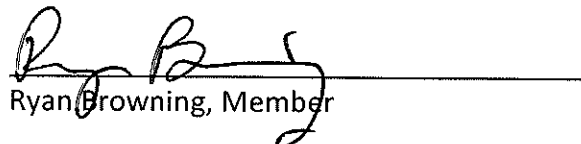
Lora Redweik, 5524 N CR 600 E, Twelve Mile – Asked for status of contract agreement that was presented two weeks ago.

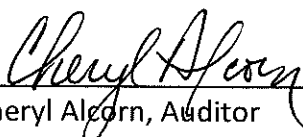
Attorney Stanton replied the contract is still under review by legal counsel.

**ADJOURNMENT** – Ryan Browning made a motion to adjourn, Ralph Anderson seconded. The motion carried unanimously.

  
Ralph Anderson, President

  
Jim Sailors, Vice President

  
Ryan Browning, Member

ATTEST:   
Cheryl Alcorn, Auditor