

CASS COUNTY FIRE DISTRICT #1
MEETING MINUTES
February 6, 2019

Call to Order

The Cass County Fire District #1 (CCFD1) Board met at 4:30 p.m. at Cass County Fire District 1 Station at 1444 Holland Street, Logansport, Indiana. Meeting was called to order by Michael L. Sims, Chairman. Members present were Michael L. Sims, Chairman; Jeff Asselin, Member at Large; and Bridget Enyeart, Fiscal Officer/Secretary. Dave Patty, Vice Chairman; Excused.

Minutes

Meeting Minutes of January 9, 2019 were reviewed. Michael L. Sims made a motion to accept the minutes. Jeff Asselin seconded the motion. ***Motion passed 2-0.***

TREASURER'S REPORT/PAYMENT OF CLAIMS

Treasurer's Report was given by Fiscal Officer, Bridget Enyeart. Rainy Day Fun \$112,094.98; Building Debt Fund \$0; County Emergency Loan Fund \$20,920.18; Fire General Fund \$709,506.82; Cumulative Fire Fund \$61,738.44. Checking Balance \$104,484.47. Savings Account Balance \$791,775.95 (after claims and transfers). Jeff Asselin made a motion to accept the Treasurer's Report and all claims submitted for payment, Michael L. Sims seconded. ***Motion passed 2-0***

Annual Report 2018

Bridget Enyeart, Fiscal Officer completed and submitted the following reports in January: 100R, Annual Report for 2018, Federal 1096 and State of Indiana Revenue Report. Reports that were completed for February were the Post-Employment Benefits Report that was due on March 1, 2019 and the Debt Management Report which was also due on March 1, 2019. The fiscal officer also disclosed the Monthly and Annual Engagement upload which shows Cass County Fire District up to date with submissions to the Gateway of the State of Indiana through January 31, 2019. Bridget disclosed that the State now requires taxing units to upload the Board minutes, ledger balances and monthly bank reconciliation into the Gateway every month. Jeff Asselin made a motion to accept the reports as given. Michael L. Sims seconded the motion. ***Motion passed 2-0.***

FIRE CHIEF'S REPORT

Run reports were given to date. No current repairs need completed on the building. Michael L. Sims made a motion to accept the Fire Chief's Report. Jeff Asselin seconded the motion. ***Motion passed 2-0.***

OLD BUSINESS

The pumper truck's estimated date of completion is September 2019.

NEW BUSINESS

Fire Chief Pat Bell reported that New Waverly Fire Department is willing to purchase the 1989 Mack Eagle Tanker from Cass County Fire District for \$15,000 unequipped. Since the new tanker will not be completed until September, Michael L. Sims made a motion to table the sale of the current tanker to New Waverly Fire Department until Board member Dave Patty returns. Jeff Asselin seconded the motion. ***Motion passed 2-0.***

Fire Chief Pat Bell reports he has located a ladder truck in Illinois and timeliness of the purchase is an issue. The ladder truck is a 2003 E-One 75' Quint with 2000 GPM pump from Command Fire Apparatus. It is currently listed at \$150,000 and has 115,000 miles on it. Servicing includes all filters and fluids, current pump and aerial certification, federal DOT safety inspection, a check of all

mechanical systems and they will letter the cab to our specifications. The transmission has been re-built, and the underbody has brand new re-coating due to salt and weather road conditions. Pros and Cons were discussed regarding having a basket/platform and 125' ladder vs no basket and 75' foot ladder.

Specific concerns were raised that our current ladder truck cannot get into some residential neighborhoods. Ultimately, the cost of not having the basket/platform is significantly lower. The cheapest platform model found so far was a 2000 Emergency One 95' Aerial Platform Quint for \$190,000. This apparatus is three years older and costs more money than the ladder truck being presented to the Board. If the Board decided not to purchase the 2003 E-One 75' Quint and chose a basket/platform apparatus, the Board would only be able to afford an older model that would cost more money and may have to be replaced sooner than 10 years. There are currently other departments looking at the 2003 E-One 75' Quint in Illinois and Command Fire Apparatus will not hold the truck without payment. The Board would not be meeting again until April and the men wanted to attempt to secure the 2003 E-One 75' Quint.

Michael L. Sims, Chairman asked the fiscal officer to break down the budget and let the Board know what exactly they have in each fund. Each fund was reviewed with the Board. Fiscal Officer Bridget Enyeart reported the loan from Security Federal Savings Bank in the amount of \$400,000. The Board originally allocated \$270,000 out of the budget/loan for a new pumper truck. The actual cost of the pumper truck is \$239,454. The Board will have a savings of \$30,546 to move towards the purchase of a ladder truck. The Board budgeted \$130,000 for the ladder truck. We also budgeted an additional \$50,000 from Cumulative Fire Fund & Repairs, \$10,000 from Cumulative Fire Fund New Equipment, and \$75,000 from Rainy Day Fund. Potentially we could spend a total of \$295,546 towards a ladder truck. The Fiscal Officer did caution the Board if they spent all monies allocated, the Board would have approximately \$13,548 left in Rainy Day and only \$27,952.77 left in the Cumulative Fire Fund for the 2019 budget year. Bridget Enyeart indicated the Board would essentially deplete any financial cushion the Board currently has in the Rainy-Day Fund and the Cumulative Fire Fund. Total amount of money for both apparatuses would be less than the \$400,000 we are borrowing. The total amount for both trucks would be \$389,454. We would have \$10,546 left for any additional equipment needed for the two apparatuses.

Michael L. Sims, Chairman indicated the Board is ultimately accountable to the taxpayers. The money the Board borrows and spends is not ours and the Board has always been mindful of that when making long-term financial decisions. The Board's focus is fiscal responsibility to the constituents of Eel, Noble and Clay and to keep costs down while also having adequate and safe equipment for fire services.

Michael L. Sims made a motion for the purchase of 2003 E-One 75' Quint with 2000 GPM pump from Command Fire Apparatus for a maximum amount of \$150,000 under the condition that at least three or more men go to Illinois to inspect the apparatus and make a list of any problems they see. They will then contact the Board Chairman immediately so he can review the information with the other Board members and fiscal officer. If everything checks out mechanically, the apparatus can be purchased. The fire chief and firemen are to call and speak with Michael L. Sims before final approval will be given. Also made a motion to pay for any food or gas expenses the firemen have relating to the full day of traveling to Illinois to inspect the apparatus, and to write a check for purchase in the amount of \$150,000 to secure the purchase in the event the apparatus passes inspection, and everyone agrees to purchase the apparatus. A wire transfer can also be completed if the company will not accept an out of state check. Jeff Asselin seconded the motion. **Motion passed 2-0.**

PUBLIC COMMENTS

None

NEXT MEETING

Next meeting is scheduled for April 3, 2019 at 4:30 pm.

MEETING ADJOURNMENT

Jeff Asselin made a motion to adjourn the meeting. Michael L. Sims seconded. Meeting adjourned at 5:50 pm. **Motion passed 2-0.**

Respectfully submitted,

Bridget I. Enyeart, Fiscal Officer

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