

**CASS COUNTY FIRE DISTRICT #1
MEETING MINUTES
May 1, 2019**

Call to Order

The Cass County Fire District #1 (CCFD1) Board met at 4:30 p.m. at Cass County Fire District 1 Station at 1444 Holland Street, Logansport, Indiana. Meeting was called to order by Dave Patty, Vice-Chairman. Members present were Michael L. Sims, Chairman; Dave Patty, Vice Chairman; Jeff Asselin, Member at Large; and Bridget Enyeart, Fiscal Officer/Secretary.

Minutes

Meeting Minutes of April 3, 2019 were reviewed. David Patty made a motion to accept the minutes. Jeff Asselin seconded the motion. **Motion passed 3-0.**

TREASURER'S REPORT/PAYMENT OF CLAIMS

Treasurer's Report was given by Fiscal Officer, Bridget Enyeart. Rainy Day Fund \$112,094.98; Building Debt Fund \$0; County Emergency Loan Fund \$1,599.18; Fire General Fund \$435616.47; Cumulative Fire Fund \$54,074.25. Checking Balance \$82,369.93. Savings Account Balance \$521014.95. Bridget also reviewed the Bank Transaction Register, Bank Reconciliation, and the 2019 Gateway required uploads to show the Board that she is up to date on the District's monthly obligations through April 30, 2019. Total claims were reviewed of \$ 366,037.02 Jeff Asselin made a motion to accept the Treasurer's Report and all claims submitted for payment, David Patty seconded. **Motion passed 3-0**

FIRE CHIEF'S REPORT

- Run reports were given to date. Fire Chief reported CCFD#1 responded to two structure fires this month. The firemen made an aggressive stop to contain a garage fire. The home owner was able to save the garage and most of the contents inside.
- A quote for lettering on Engine 3 was given in the amount of \$1,000. CCFD#1 board approved to move forward with the lettering. Dave Patty Made a motion to move forward. Jeff Asselin seconded. **Motion passed 3-0**
- The tarp on Engine 3 was repaired.
- Due to wind damage of the flagpole, we will need to purchase another pole. This was tabled for another month until board members can research a better-quality pole at a more reasonable price.
- New Waverly Fire Department is wanting to purchase the 1989 Mack Eagle Tanker from Cass County Fire District for \$15,000 unequipped, the board is tabling discussion until the July meeting in order to determine whether they want to keep the existing tanker as a back-up in the CCFD#1 fleet. The issue is not having an additional bay to store the tanker. The board is going to investigate the possible cost of adding an additional bay and determine if it will be financially feasible.
- Hose tests have started.

- CCFD#1 will start hydrant flushing at Logansport State Hospital soon.
- Four of the firemen are Certified Emergency Medical Responders and two firemen are now Certified Fire Investigators. We have also added one new instructor to the department. Thank you to the men who are willing to learn more in order to help others.
- Jeff Asselin will get a quote for concrete work outside the front circle area to determine if we can complete it this year or complete the improvement next year
- Michael L. Sims made a motion to accept the Fire Chief's Report. Jeff Asselin seconded the motion. **Motion passed 3-0.**

2020 Budget

Bridget Enyeart, Fiscal Officer gave board members a draft budget for 2020 to review. Any discussion regarding changes in the budget will be done next month. Board members were asked to review and submit any increases or decreases at the next budget.

OLD BUSINESS

The pumper truck's estimated date of completion is September 2019. The new 2003 E-One 75' Quint with 2000 GPM pump is now in service.

NEW BUSINESS

The Board will meet on May 29, 2019 at 4:30 pm. at 1305 Castle Drive, Logansport, IN 46947 to:

- A. Pursuant to IND. CODE § 5-14-1.5-6.1(b)(2)(B) & (D), discussion of strategy with respect to the initiation of litigation and the purchase or lease of real property.
- B. Pursuant to IND. CODE § 5-14-1.5-6.1(b)(9), To discuss a job performance evaluation of individual employees. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process.

****Executive Sessions are closed to the public****

PUBLIC COMMENTS

None

NEXT MEETING

Next public meeting is scheduled for June 5, 2019 at 4:30 pm.

MEETING ADJOURNMENT

Dave Patty made a motion to adjourn the meeting. Jeff Asselin seconded. Meeting adjourned. **Motion passed 3-0.**

Respectfully submitted,

Bridget I. Enyeart, Fiscal Officer

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