

CASS COUNTY FIRE DISTRICT #1
MEETING MINUTES
November 7, 2018

Call to Order

The Cass County Fire District #1 (CCFD1) Board met at 6:30 p.m. at Cass County Fire District 1 Station at 1444 Holland Street, Logansport, Indiana. Meeting was called to order by Michael L. Sims, Chairman. Members present were: Michael L. Sims, Chairman; Dave Patty, Vice Chairman; Jeff Asselin, Member at Large; and Bridget Enyeart, Fiscal Officer/Secretary.

Minutes

Meeting Minutes of September 5, 2018 were reviewed. Dave Patty made a motion to accept the minutes. Jeff Asselin seconded the motion. **Motion passed 3-0.** There was no meeting in October.

TREASURER'S REPORT/PAYMENT OF CLAIMS

Treasurer's Report was given by Fiscal Officer, Bridget Enyeart. Rainy Day Fun \$98,764.24; Building Debt Fund \$0; County Emergency Loan Fund \$3,979.18; Fire General Fund \$695,922.90; Cumulative Fire Fund \$42,967.47. Checking Balance \$50,457.90. Savings Account Balance \$791,175.89 (after claims). Dave Patty made a motion to accept the Treasurer's Report and all claims submitted in the amount of \$43,614.35 for payment, Jeff Asselin seconded. **Motion passed 3-0**

RESOLUTION TO TRANSFER

The following Resolutions to Transfer were requested:

1. Transfer \$236.26 out of Fire General, Other Service Charges, Attorney Fees to Fire General, Other Service Charges, Logansport Municipal Utilities, to cover the increased private hydrant fee that LMU is now charging. Dave Patty made a motion to allow transfer. Jeff Asselin seconded the motion. **Motion passed 3-0.**
2. Transfer \$600 out of Fire General, Other Service Charges, Attorney Fees to Fire General, Other Service Charges, Bookkeeping, to cover the salary increase for the fiscal officer that was agreed upon in March of 2018. Jeff Asselin made a motion to allow transfer. Dave Patty seconded the motion. **Motion passed 3-0.**

FIRE CHIEF'S REPORT

1. Run report has been deferred until the end of the year.
2. Fire Chief's Report was read by Chairman Michael L. Sims.
3. Jeff Asselin asked if there had been any quotes yet on the Engine decals. The firemen indicated they are currently working on getting quotes.

Dave Patty made a motion to accept the Fire Chief's Report. Jeff Asselin seconded the motion. **Motion passed 3-0.**

BUDGET 2019

The DLGF Budget Workshop for the Cass County Fire District was held on Friday, July 20, 2018 @ 2:30pm. Budget was then submitted to the Cass County Auditor for publishing. First reading of the Cass County Council was approved for our 2019 budget on September 21, 2018 @ 9:00 am. The second reading of the Cass County Council was approved on October 19, 2018 @ 9:00 am. The Cass County Auditor submitted our 2019 Budget in the Gateway and we are waiting for our 1782 Notice from the DLGF. Fiscal Officer indicated the 1782 Notice was sent in December last year. Since this was the case, the Fiscal Officer prepared a Resolution Not to Spend Rainy Day & Cumulative Fire Fund so that the DLGF would approve all of the 2019 proposed budget.

RESOLUTION NOT TO SPEND RAINY DAY & CUMULATIVE FIRE FUND

Fiscal Officer Bridget Enyeart submitted a Resolution not to spend the remaining balance of the Rainy-Day Fund and all but \$10,000 of the Cumulative Fire Fund. The current balance in the Rainy-Day Fund is \$98,764.24. In 2018, the Cass County Fire District only spent \$3,3762.09 of its allocated \$80,000 Budget. It is proposed that we do not spend any more out of this fund for 2018.

The Fiscal Officer reports a current balance of \$42,967.47 in the Cumulative Fire Fund. We have not received the November tax draw yet, so that balance will increase once the November tax draw is deposited. There District has spent \$31,789.94 of its \$90,000 2018 allocated budget. Bridget suggested that the Board leave \$10,000 of the \$58,210.06 remaining 2018 appropriated funds in the event we need emergency repair of equipment.

Dave Patty made a motion to accept the Resolution as written and with handwritten corrections listed in the body of the Resolution and at the bottom of the Resolution. Jeff Asselin seconded the motion. **Motion passed 3-0.**

OLD BUSINESS

New Debt Levy/Fire Apparatus Loan. The Board closed on the loan in October. The bank will hold the funds in escrow until January 2019 when we can purchase the vehicles with the 2019 allocated budget.

NEW BUSINESS

None

PUBLIC COMMENTS

None

MEETING ADJOURNMENT

Jeff Asselin made a motion to adjourn the meeting. Dave Patty seconded. Meeting adjourned. **Motion passed 3-0.**

Respectfully submitted,

Bridget I. Enyeart, Fiscal Officer

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NEXT MEETING

Next meeting is scheduled for December 5, 2018 at 6:30 pm.