

CASS COUNTY COUNCIL ORDINANCE NO. 2020-04
AN ORDINANCE ESTABLISHING COPY FEE AND FEE FOR BULK DOCUMENT REQUESTS
FOR THE CASS COUNTY SHERIFF'S DEPARTMENT

WHEREAS, the Cass County Sheriff's Department has historically received requests for individual documents (reports) and/or documents (reports) in bulk which are placed on CD or forwarded by email; and

WHEREAS, the Cass County Sheriff's Department has dedicated significant additional time and resources to comply with said requests especially multiple requests "in bulk"; and

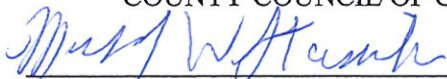
WHEREAS, the Cass County Sheriff's Department believes it necessary to assess an administrative fee for the processing of said requests; and

NOW, THEREFORE, BE IT ORDAINED BY THE CASS COUNTY COUNCIL AS FOLLOWS:

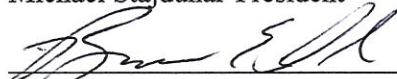
1. Per page copy of reports or other documents \$0.25
2. Providing CD for bulk documents \$25.00
3. Documents provided in bulk by email \$25.00
4. Bulk documents are defined as one hundred (100) pages or more
5. If documents are emailed or downloaded onto a CD (up to 100 pages) the charge will be \$0.25 per copy
6. Fees associated with said requests shall be paid in advance of any document preparation
7. Any fees collected pursuant to this Ordinance shall be deposited directly into the Cass County General Fund.

Passed and adopted by the County Council of Cass County, Indiana this 19th day of June, 2020.


COUNTY COUNCIL OF CASS COUNTY, INDIANA CASS COUNTY COUNCIL:



Michael Stajduhar-President



Bruce Ide




George Stebbins



David Redweik



Grover Bishop



Tracy Williamson



Brian Reed

Attest:



Cheryl Alcorn, County Auditor