CASS COUNTY HEALTH DEPARTMENT

ON-SITE SEWAGE SYSTEM APPLICATION

INSTRUCTIONS: All items shall be completed by the homeowner or their authorized representative (*contractor*). This application shall be considered pending until **ALL** of the required paperwork has been submitted by the homeowner and Certified Contractor. Completion of this application does not guarantee the issuance of an On-Site Sewage System Permit.

1. Date:					
2. Permit Type:	(☑ Check One)	□ New System	□ Repair/Replaceme	nt 🗆 Existing System	
	(☑ Check One)	□ 1 or 2 Family Home	e 🗆 Commercial		
3. Water Supply:	(☑ Check One)	□ Public	□ Proposed Well	□ Existing Well	
4. Bathtub > 125 Gallons	s (very large):	(☑ Check One)	□ Yes	\square No	
5. Garbage Disposal:		(☑ Check One)	□ Yes	\square No	
6. Number of Bedrooms	(Existing or Prop	oosed):			
7. Lot Size:		<u>-</u>			
8. Applicant Name:			Telephone #:		
9. Property Owner:				Telephone #:	
10. Address:			City:	Zip:	
11. Certified Installer Na	ame:				
12. Soil Evaluation Com	pleted:	(☑ Check One)	□ Yes	\square No	
13. Soil Scientist Name:					
14. Location and Address					
				Township:	
Town:		Subdivision: _		Lot:	
15. Directions to Site fro	om Health Dept.:				
16. Commercial Use Or	nly:				
Use of Structure	e:			# of Employees:	
Name & Addres	ss of Professional	Engineer / Register Ar	chitect:		
system will be installed a property owner and/or h accordance with IC 16-4	ns approved in con his/her agent mus 1-25-1; Please do	npliance with ISDH Rul st understand that the H not call prior to 45 day.	e 410 IAC 6-8.2 and Cass C lealth Department has 45	ve information is correct, and the county Ordinance 2009-03. The days to issue or deny a permit in equired documents have been ou.	
Signature of Owner/Age	ent:			Date:	
Printed Name:					
Office Use Only:	Permit Fee l	Paid (\$100)	ı Yes □ No I	Reciept#:Initials:	

OSS Completion Agreement

Because the health department inspectors will frequently conduct inspections during the installation of residential Onsite Sewage Systems (OSS) prior to their completion, it is important to determine that systems be completely finished prior to their use. This includes adding the final cover of soil, grass seed, etc.

Since the Permit is issued to the homeowner, it is his responsibility that all steps listed below are completed. Failure to do so can be construed as a violation of the applicable ordinance and owners may be subject to fines.

Here are the steps of the process to be completed by either the contractor or homeowner:

Installation Check		
 Soil absorption system site protected: Soil absorption system site not compacted: Perimeter drain properly installed: Final 12 inches of soil cover installed properly: Surface water drains away from system: Approved vegetative cover & soil stabilized: 	☐ Yes	
IMPORTANT:		
The homeowner shall assure that the last three items are completed. The homeowner also agrees not to add soil so that the total depth above the absorption field is greater than 36 inches, nor remove soil so that the total depth above the absorption is less than 12 inches. The homeowner also agrees not to place any structures whatsoever on top of, or downslope from, the absorption field within a distance equal to half the system's width.		
I agree to see that the conditions of the OSS permit are met as p	prescribed by t	he health denartment
i agree to see that the conditions of the oss permit are met as p	nescribed by t	ne neathi depai dheilt.
Signature:		Date: