

**MINUTES**  
**WALTON PLAN COMMISSION**  
**Monday October 7, 2019**

President Mac Martin called the meeting to order at 6:00 PM in the Walton Town Hall.

**ROLL CALL:**

Members present: Mike Robison, Mac Martin, Dick Case, Vincent Beeson, Susie Pitcock and Brian Ayers

Member absent: Elizabeth Eurit and 2 members to be appointed

Staff present: Arin Shaver, Eric Servin and Peggy Dillon

Public in attendance: No one from the public attended

**ACTION ON MINUTES:**

Minutes of September 9, 2019 were presented. Mr. Case motioned to approve as presented. Mr. Beeson seconded the motion and all were in favor.

**PUBLIC HEARING:**

None.

**REPORTS:**

None:

**OLD BUSINESS:**

Unsafe Property:

*301 Church Street – Kerry Eaton: Rotted boards on the east side; rafters are rotted; rodent infestation*

Mrs. Shaver explained that the Building Commissioner, Ralph Koppe inspected the property and reported the following:

- No improvements have been made
- This Board requested bids for demolition
- Aulbaugh Construction presented a bid of \$7,600.00 along with an asbestos abatement report of \$1,000.00
  - Included the asbestos report and Specifications for Demolition Bids
- Another bid was received for \$5,215.00 but did not include the asbestos abatement or the Specification for Demolition; this bid is not acceptable

Mrs. Shaver explained that 2 items are now required from contractors:

1. Specification for Demolition Bids; this form lists 14 requirements of the contractor that the contractor must agree to before a bid is accepted
2. Asbestos Abatement is a report of the amount of asbestos in the structure

Mrs. Shaver explained that for funding of the demolition, she has talked to Christy Householder, CC Economic Development Director; she stated that in the CEDIT Funds, there is around \$5,000 and to she talked to Cheryl Alcorn, Auditor, about an additional fund appropriation.

Mrs. Shaver explained that staff has 3 different addresses for Mr. Eaton and 2 letters are sent to each address, 1 certified and 1 regular mail.

Mr. Robison asked the time frame in which the Town will get the money back through the fines on the owner's taxes; Mrs. Shaver stated it could possibly be 2.5 to 3 years.

A discussion of posting a notice in the paper and on the door of the property followed. Mrs. Shaver suggested talking to the Walton attorney, James Knight, to get his opinion on the processes of notification.

Mr. Ayers motioned to move forward with the demolition process: start the asbestos abatement process and send letters notifying the owner that the demolition will occur after the November 4, 2019 meeting.

Mrs. Pitcock seconded the motion and all voted in favor.

*206 W. Broadway – Michael Pitner: Shed is falling into itself*

Mrs. Shaver explained that previously the name on the letters was Robert Pitner and that is incorrect; letters were then sent to the correct name, Michael Pitner and this letter was signed for by owner.

Mr. Robison made a motion to fine the owners \$2,000 if the shed is not removed; ask them to come to the November 4<sup>th</sup> meeting and to proceed with the demolition of the shed if this Board is not contacted by the owner, or shed demolished by the November 4, 2019 meeting.

It was determined that an asbestos abatement is not required for this demolition.

A discussion followed and it was determined that the Town would do the demolition if needed.

Mr. Martin asked for further questions, there were none.

Mr. Case seconded the motion and all were in favor.

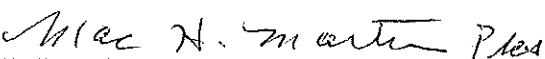
*114 Depot St.:*

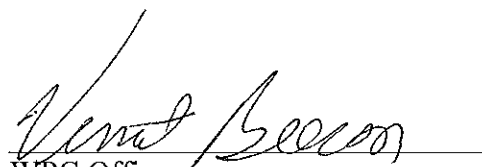
The Board remarked that the property at 114 Depot looks a lot better; owner has been working on it; this will be on the agenda for the November 4<sup>th</sup> meeting.

**NEW BUSINESS:**

None.

There was no further business to be brought before the Board; the meeting was adjourned at 6:20PM October 7, 2019.

  
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WPC Officer

  
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WPC Officer

  
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Recording Secretary