

MINUTES  
WALTON PLAN COMMISSION  
Monday December 3, 2018

President Mac Martin called the meeting to order at 6:00 PM in the Walton Town Hall.

ROLL CALL:

Members present: Mac Martin, Dick Case, Mike Robinson and Brian Ayers

Member absent: Vincent Beeson, Steve Williams, and 2 members to be appointed

Staff present: Arin Shaver and Peggy Dillon

Public in attendance: See sign in sheet

ACTION ON MINUTES:

Minutes of November 5, 2018 were presented. Mr. Robison motioned to approve. Mr. Case seconded the motion and all were in favor.

PUBLIC HEARING:

None

REPORTS:

3<sup>rd</sup> Quarter ILP:

The 3<sup>rd</sup> Quarter Improvement Location Permit report was presented, no questions were asked.

Membership:

Mrs. Shaver started a discussion of the current membership stating the following:

- Patti Raderstorf has resigned; a new member is needed
- 2 citizens are needed: Can be a citizen within the whole jurisdiction

A discussion followed that included Susie Pitcock who was in the audience. The Board explained the duties of the Plan Commission and shared information with her. Susie did consider the appointment and did agree to be a member. Mrs. Shaver stated that the Town Council will be able to appoint her at the next meeting. Susie gave her contact information and Mrs. Shaver stated staff will be in contact with her.

OLD BUSINESS:

Unsafe Property:

*114 Depot St. - Kepner*

Mrs. Shaver explained that the following:

- The Town fixed the structure temporarily
- A fee for the temporary repairs was assessed to the property owner
- The fee was paid
- Mr. Koppe, Building Commissioner, inspected the property and found that no work has been done by the property owner to make the repairs permanent
- The order stated today's date as the deadline to finish permanent repairs

Mrs. Shaver asked if the Town would want to do the repairs as needed to be considered permanent. Mr. Robison stated that it is too big of a project for the Town. Mrs. Shaver asked if this Board would like to get a Contractor to finish the project.

Mrs. Shaver stated the next step is to send a letter giving the owner more time or to state the work is needed to be done immediately.

A discussion followed. Mrs. Shaver explained that the structure is secure enough to keep out animals but rain is still coming through; the structure will get worse.

Mrs. Shaver stated that if there is no action within 60 days, a new order is necessary.  
Mr. Case motioned to send a letter stating that the structure will be inspected on March 27, 2019 and brought before this Board at the April 1, 2019 meeting; if no progress is made, a new order will be reviewed by this Board. Mr. Robison seconded the motion and all were in favor.

*200 Church St. – Schmidt*

Mrs. Shaver reported that this property was released from the unsafe property list at the last meeting; work is still moving forward.

NEW BUSINESS:

None

PUBLIC IN ATTENDANCE:

None

ADJOURNMENT:

There was no further business to be brought before the Board; the meeting was adjourned at 6:20PM December 3, 2019.

Mae H. Martin Pms.  
WPC Officer

Richard Case  
WPC Officer

Peggy Oulton  
Recording Secretary