

**E9-1-1 Governing Board
Meeting Minutes, 02-23-2021**

Members Present: Ed Schroder, Ryan Browning, Rick Bair and John O'Connor. Director Amber Offutt, was also present.

Call to Order:

Meeting was called to order by Ed Schroder

Meeting Minutes from June and November 2020 were read by Browning. Motion to approve minutes was made by Browning and Seconded by Bair.

Directors Report:

The Director's report was given by Director Amber Offutt. ✓

Statistics:

Budget and Ledger Report was presented by Amber Offutt. Director Offutt was able to provide the number of calls per agency for the entire year to this point. ✓

Equipment Issues:

Nothing New

*LDops 2
Indigital ✓*

Facility:

Working with Richard to Make Improvements. Stove Installed and new kitchenette coming soon.

Almost Done

Staff:

Sandy Ford is retiring after 21 years of service on February 28, 2021. With Sandy's retirement dispatch will have 3 full time positions available. Amber interviewed 5 people and offered the job to three people. Two people declined the position and one took the position. The individual that was hired worked two full days and resigned.

See Directors Report

Training:

One dispatcher with attend training officers course online. *See report*

Consultant Report:

No one has heard anything from the consultant. There is one outstanding bill on the consultant that will not be paid until the consultant presents his findings. Per Browning

Old Business:

Indigital all paid

8 or 10 dispatchers have received Covid time off. 3 dispatchers had positive test and there are no current cases of Covid now.

Most volunteer departments are requesting that the pager test be moved back to one night a week. It was decided to do it at 5:30 p.m. on Sundays. If there is a current incident happening the pager test will be at 7:00 p.m. on the same day. Director Offutt is going make a log for dispatchers to fill out when it is completed.

Director Offutt stated that she has one dispatcher interested in the Assistant Director Position. Tara Grigsby will be the new Assistant Director.

New Business:

President Schroder stated that he had received two compliments on dispatch during high stress calls. President Schroder discussed a new CAD system and sending out a request for proposal. Discussed building rent of \$880 a month that goes to maintenance budget. Browning discussed that the Coroner move into a small office in the dispatch office area. Some discussion was had if he was to pay rent or not. I don't believe that was resolved. Bair discussed dual response between Logansport and New Waverly. Amber stated that she needs to make a new ESN for Dual Response and is waiting on Rhonda from WTH to assist her in this matter.

Meeting dates for 2021 are: 04-19-2021, 06-21-2021, 08-16-2021, 10-18-2021 and 12-20-2021

Public Comment:

None

Motion to adjourn was made by Browning and Seconded by Bair.